

## **TOWN COUNCIL - AGENDA REQUEST FORM**

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, <u>8 days prior</u> to the requested meeting date. **Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

| MEETING INFORMATION  |                           |             |  |          |
|--|---------------------------|-------------|--|----------|
| Date Submitted: November 2, 2020 Date of Meeting: November 19, 2020 Submitted by: Submitted by Library Board of Trustees Chair Debra Covell and Library Director Yvette Couser |                           |             |  |          |
| Department:  |                           |             | Time Required: 20  | minutes  |
| Speakers:  |                           |             | Background Info. Supplied:   | Yes: No: |
| CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)  |                           |             |  |          |
| Appointment:   |                           | $\boxtimes$ | Recognition/Resignation/<br>Retirement:  |          |
| Public Hearing:  |                           |             | Old Business:  |          |
| New Business:  |                           |             | Consent Agenda:  |          |
| Nonpublic:   |                           |             | Other:   |          |
| TITLE OF ITEM  |                           |             |  |          |
| Merrimack Public Library Update  |                           |             |  |          |
|  |                           | DESCRIP     | TION OF ITEM   |          |
| The Town Council will be presented with a Library update of the years past activities.   |                           |             |  |          |
| REFERENCE (IF KNOWN)   |                           |             |  |          |
| RSA:   |                           |             | Warrant Article:   |          |
| Charter Article:   |                           |             | Town Meeting:  |          |
| Other:   |                           |             | N/A  |          |
| <b>EQUIPMENT REQUIRED</b> (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)   |                           |             |  |          |
|  |                           |             | SE PLACE AN A IN THE APPROPRIAT  | E BOX)   |
| Projector:   |                           |             | Grant Requirements:  | E BOX)   |
| Projector:<br>Easel:   |                           |             |  | E BOX)   |
| -  |                           |             | Grant Requirements:  | E BOX)   |
| Easel:   |                           |             | Grant Requirements: Joint Meeting:   | E BOX)   |
| Easel:<br>Special Seating:   |                           |             | Grant Requirements: Joint Meeting: Other:  |          |
| Easel:<br>Special Seating:   | Yvette Couser             |             | Grant Requirements: Joint Meeting: Other: None: Information                                | Highway  |
| Easel: Special Seating: Laptop:  | Yvette Couser<br>424-5021 |             | Grant Requirements: Joint Meeting: Other: None: INFORMATION Address 470 DW                 |          |
| Easel: Special Seating: Laptop: Name:  |                           | CONTACT     | Grant Requirements: Joint Meeting: Other: None: INFORMATION Address 470 DW                 | Highway  |
| Easel: Special Seating: Laptop: Name:  |                           | CONTACT     | Grant Requirements: Joint Meeting: Other: None: INFORMATION Address Email Address ycouser( | Highway  |