



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20**

days prior to the requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: October 30, 2020

Date of Meeting: November 19, 2020

Submitted by: Kyle Fox

Time Required: 15 Minutes

Department: Public Works

Background Info. Supplied: Yes No

Speakers: Kyle Fox, Kris Perreault

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

| | | | |
|------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Appointment: | <input type="checkbox"/> | Recognition/Resignation/Retirement: | <input type="checkbox"/> |
| Public Hearing: | <input type="checkbox"/> | Old Business: | <input type="checkbox"/> |
| New Business: | <input checked="" type="checkbox"/> | Consent Agenda: | <input type="checkbox"/> |
| Nonpublic: | <input type="checkbox"/> | Other: | <input type="checkbox"/> |

TITLE OF ITEM

Request withdrawal from Solid Waste Disposal Capital Reserve Fund for purchase of a New Bobcat Skid Steer Loader

DESCRIPTION OF ITEM

The 2020/2021 Public Works proposed Solid Waste budget included the scheduled replacement of a 2005 skid steer loader for use at the Transfer Station. The Finance Department solicited bids for the replacement with new or used loaders. Public Works is requesting that Town Council approve withdrawal of \$42,215 from the Solid Waste Capital Reserve Fund for the purchase of a replacement skid steer.

REFERENCE (IF KNOWN)

| | |
|------------------|------------------|
| RSA: | Warrant Article: |
| Charter Article: | Town Meeting: |
| Other: | N/A: |

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

| | | | |
|------------------|--------------------------|---------------------|-------------------------------------|
| Projector: | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel: | <input type="checkbox"/> | Joint Meeting: | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other: | <input type="checkbox"/> |
| Laptop: | <input type="checkbox"/> | None: | <input checked="" type="checkbox"/> |

CONTACT INFORMATION

| | | | |
|---------------|-----------------|----------------|-----------------------------|
| Name: | Kyle Fox | Address: | Public Works |
| Phone Number: | 424-5137 | Email Address: | kfox@merrimacknh.gov |

APPROVAL



TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

DATE: October 29, 2020

AT (OFFICE): Department of Public Works

FROM: Kris Perreault
Transfer Station Foreman

SUBJECT: Request for Purchase of New Bobcat Skid Steer

TO: Kyle Fox
Public Works Director

The Public Works Department, as part of the 2020/2021 Capital Improvement Plan (CIP) preparations, recommended replacement of a 2005 Bobcat S185 Skid-Steer Loader in the Solid Waste Division. The replacement was listed in the CIP at a cost of \$25,000. The replacement of the skid-steer was placed in the proposed 2020/21 Town Budget and approved by the Town Council.

Bids for a new or used Bobcat Skid-Steer Loader were received by the Finance Department on September 8th – the results of the bids are shown in the following table:

| Bidder | Model | New / Used | Bid Price | Trade-In Allowance | Net Price | Warranty |
|-------------------------|-------------|-------------------------------------|-----------|--------------------|-----------|-----------------------|
| Bobcat of New Hampshire | Bobcat S595 | Used (2019 – 5 hours on unit) | \$46,215 | \$4,000 | \$42,215 | 2 Yr. / 2000 hours |
| Milton Cat | n/a | n/a | n/a | n/a | n/a | n/a |

Following a review of the bids, the Department is recommending the purchase of the Bobcat S595 Skid-Steer Loader. Though there was essentially only one bid, our first-hand knowledge leads to our recommendation. Also, due to the Covid-19 pandemic and the fact that this is a new model year for Bobcat, there has been a degree of difficulty in securing a new unit in a timely manner. By purchasing this ‘used’ machine we are able to take delivery in thirty days. We have utilized Bobcats at the Transfer Station for many years and they are well suited to our heavy use. We propose utilizing the Trade-in of our 2005 Bobcat S185 Skid Steer to offset the purchase price of the used Bobcat S595 at a total request of \$42,215. The Solid Waste Disposal Capital Reserve Fund currently has a balance of \$167,716.