

TOWN COUNCIL - AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. <u>Public Hearing requests must be submitted 20 days prior</u> to requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION			
Date Submitted: December 9, 2020 Submitted by: Sharon Marunicz, HR Coordinator Department: General Government		Date of Meeting: December 17, 2020 Time Required: 15 minutes	
Speakers: Kyle Fox, Sarita Croce		Dookaround Info	es: No: D
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)			
A	П	Recognition/Resignation/	
Appointment:		Retirement:	
Public Hearing:	닏	Old Business:	
New Business:	님	Consent Agenda:	
Nonpublic:		Other:	
TITLE OF ITEM			
Recognition of Retirement of Town Employee			
DESCRIPTION OF ITEM			
The Town Council will present a recognition award to Wastewater Treatment Facility Secretary Becky Sullivan in recognition of her retirement after more than 48 years of full time service to the Public Works Department: September 4, 1972 - December 31, 2020. Becky will receive a rocking chair engraved with the Town seal, name, and dates of service.			
REFERENCE (IF KNOWN)			
RSA:		Warrant Article:	
Charter Article:		Town Meeting:	
Other:	Employee Policy Manual	N/A	
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)			
Projector:		Grant Requirements:	
Easel:		Joint Meeting:	
Special Seating:		Other:	
Laptop:		None:	
CONTACT INFORMATION			
Name:	Sharon Marunicz	Address 6 Baboosic Lake Road	
Phone Number	603-424-2331	Email Address smarunicz(@merrimacknh.gov
Approval			
Town Manager:	Yes No:	Chair/Vice Chair:	Yes _ No:
Hold for Meeting Date:			