

TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, <u>8 days prior</u> to the requested meeting date. **Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION				
Date Submitted: December 9, 2020 Submitted by: Town Councilor Nancy Harrington		n	Date of Meeting: December 17, 2020	
Department:			Time Required: 20 minutes	
Speakers:		Background Info. Supplied:	Yes: __ No: _\	
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)				
Appointment:		Recognition/Resignation/ Retirement:		
Public Hearing:		Old Business:		
New Business:	\boxtimes	Consent Agenda:		
Nonpublic:		Other:		
TITLE OF ITEM				
Request for John O'Leary Adult Community Center Building Improvements				
	DESCRI	PTION OF ITEM		
Town Council to consider the request to share in the cost of building renovations/upgrades to the John O'Leary Adult Community Center (JOACC).				
REFERENCE (IF KNOWN)				
RSA:		Warrant Article:		
Charter Article:		Town Meeting:		
Other:		N/A		
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)				
Projector:				
r rojector.		Grant Requirements:		
Easel:		Grant Requirements: Joint Meeting:		
Easel:		Joint Meeting:		
Easel: Special Seating:	Contact	Joint Meeting: Other:		
Easel: Special Seating:		Joint Meeting: Other: None:		
Easel: Special Seating: Laptop:		Joint Meeting: Other: None: INFORMATION Address	on@merrimacknh.gov	
Easel: Special Seating: Laptop: Name: Nancy Har	rington	Joint Meeting: Other: None: INFORMATION Address		
Easel: Special Seating: Laptop: Name: Nancy Har	rington	Joint Meeting: Other: None: INFORMATION Address Email Address nharringt		

Memo

TO:

Town Council

ATTN:

Town Manager Eileen Cabanel

FROM:

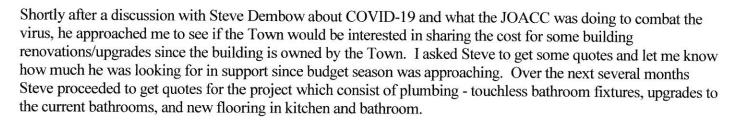
Finance Director Paul T. Micali

DATE:

December 11, 2020

RE:

John O'Leary Adult Community Center (JOACC)



On October 29, 2020 Steve sent an email to me regarding the project breaking out the cost for each item. The total cost of the renovation was \$34,175 (see attached). Steve has requested \$20,975 from the Town to cover the cost:

• Plumbing: Removal /disposal / replacement of all fixtures; upsizing water supply lines to accommodate auto-flush toilet valves. All fixtures to have touchless activation. Installation of janitor's sink in present copy room. Installation of hot water recirculating loop for rapid supply of hot water to taps.

Estimated cost:

\$ 13,950

• Flooring: Removal / disposal / replacement of existing vinyl flooring in kitchen. Restrooms are to be finished over existing flooring. Replacement with commercial grade (30- year warranty) Next Floor Ceremeta Sacremento Pizarro Minerale 18" by 18" luxury vinyl tile; full glue-down installation. 6" vinyl cove base installed in selected color.

Estimated cost:

4.025

Rest room wet wall tiling – floor to ceiling.

Estimated cost:

3.000

After reviewing the 1st quarter financial position of the Town, the Town has sufficient appropriations to complete this project in current Fiscal year.



Good afternoon Paul:

As we spoke, here are the items, costs and breakdowns by proposed paying party:

 1.) Plumbing: Removal /disposal / replacement of all fixtures; upsizing water supply lines to accommodate auto-flush toilet valves. All fixtures to have touchless activation. Installation of janitor's sink in present copy room. Installation of hot water recirculating loop for rapid supply of hot water to taps.

> Estimated cost: \$ 13,950 Payor: T.O.M.

 2.) Flooring: Removal / disposal / replacement of existing vinyl flooring in kitchen. Restrooms are to be finished over existing flooring. Replacement with commercial grade (30- year warranty) Next Floor Ceremeta Sacremento Pizarro Minerale 18" by 18" luxury vinyl tile; full glue-down installation. 6" vinyl cove base installed in selected color.

> Estimated cost: 4,025 Payor: T.O.M.

• 3.) Rest room partitions, grab bars, mirrors, baby changing stations, including installation.

Estimated cost: 5,700 Payor: JOACC

4.) Rest room wet wall tiling – floor to ceiling.

Estimated cost: 3,000 Payor: T.O.M.

 Upfitting rest rooms, kitchen & meeting rooms with touchless hand soap & hand sanitizer dispensers, new toilet tissue dispensers, touchless paper towel dispensers, initial consumables supply.

> Estimated cost: 1,300 Payor: JOACC

Miscellaneous carpentry, painting, supplies, electrical and demolition.

Estimated cost: 1,000 Payor: JOACC • 7.) Walling off northernmost part of D.W. side entrance vestibule. A three quarter high wall with door to secure the relocated copy machine and to keep Seniors' cabinet(s).

Estimated cost: 1,500 Payor: JOACC

8.) HVAC duct cleaning throughout building.

Estimated cost: 2,200 Payor: JOACC

TOTAL ESTIMATED COST: \$34,175

T.O.M. portion: 20,975

JOACC portion: 13,200

Please let me know if you have any questions and kindly advise when I may begin to schedule this work. Thanks – as always – for your help and input ...

Steve