



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: February 1, 2021  
Submitted by: Town Manager Eileen Cabanel and Finance Director Paul Micali  
Department:  
Speakers: Eileen Cabanel and Paul Micali

Date of Meeting: February 11, 2021  
Time Required: 30 minutes  
Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Review of the 2021 Town Warrant

## DESCRIPTION OF ITEM

The Town Council to review and make recommendations on each article of the 2021 Town Warrant.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<u>Eileen Cabanel</u>	Address	<u>6 Baboosic Lake Road</u>
Phone Number	<u>424-2331</u>	Email Address	<u>ecabanel@merrimacknh.gov</u>

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:

Hold for Meeting Date: \_\_\_\_\_



2021 Town Warrant  
**Town of Merrimack**  
6 Baboosic Lake Road, Merrimack, New Hampshire 03054



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The State of New Hampshire

To the inhabitants of the Town of Merrimack in the County of Hillsborough in said state, qualified to vote in town affairs:

You are hereby notified that the First Session (*Deliberative*) of the Annual Meeting of the Town of Merrimack will be held at the Mastricola Upper Elementary School's All-Purpose Room on 56 Baboosic Lake Road in said Merrimack on Wednesday, March 10, 2021 (snow date Friday, March 12, 2020), at 7:00 o'clock in the evening (pm) for explanation, discussion, and debate of each Warrant Article. Warrant Articles may be amended at this session per RSA 40:13, IV.

You are hereby notified that the Second Session (*Ballot Voting*) of the Annual Meeting of the Town of Merrimack will be held on Tuesday, April 13, 2020, at 7:00 o'clock in the forenoon (am) for the choice of town officers elected by official ballot, to vote on questions required by law to be inserted on the Official Ballot, and to vote on all Warrant Articles from the First Session on Official Ballot per RSA 40:13, VII. The polling places for the election of town officers, and other actions required to be inserted on the ballot, will open on said date at 7:00 o'clock in the forenoon (am) and will not close earlier than 7:00 o'clock in the evening (pm).

The three aforementioned polling places will be as follows:

James Mastricola Upper Elementary School All-Purpose Room, 26 Baboosic Lake Road  
St. John Neumann Church, 708 Milford Road (Route 101A)  
Merrimack Middle School, 31 Madeline Bennett Lane

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**Article 1**

To choose all necessary town officers for the ensuing year.

Three (3) Town Councilors 3-year term  
Two (2) Library Trustee for a 3-year term  
One (1) Ethics Committee Member for a 3-year term  
One (1) Trustee of Trust Funds for a 3-year term  
One (1) Town Clerk/ Tax Collector for a 3-year term

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**Article 2**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$34,539,495? Should this article be defeated, the default budget shall be \$34,146,555, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Town Council may hold one (1) special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Town Council X-0-0) (Majority vote required.)

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**Article 3**

To see if the town will vote to raise and appropriate the sum of \$1,880,000 to be added to the following Capital Reserve Funds previously established for the purposes for which they were created and to apportion the sum among the several funds as listed below:

<b>CRF</b>	<b>Amount to be Deposited</b>
Ambulance	100,000
Communications Equipment	100,000
Computer Equipment	35,000
Daniel Webster Highway	50,000
Fire Equipment	400,000
Highway Equipment	400,000
Library Building Maintenance Fund	75,000
Property Revaluation	15,000
Solid Waste Disposal	125,000
Traffic Signal Pre-emption	5,000
Property Insurance Deductible Trust Fund	10,000
GIS	5,000
Athletic Field CRF	5,000
Road Infrastructure CRF	545,000
Total CRF	1,870,000
Milfoil Expendable Trust Fund	10,000
Total General Fund Deposits	1,880,000

These appropriations are **not** included in the total town operating budget warrant article 3.

(Recommended by the Town Council X-0-0) (Majority vote required.)

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**Article 4**

To see if the town will vote to raise and appropriate the sum of \$500,000 to be added to the Sewer Infrastructure Capital Reserve Fund previously established with said amount to come from sewer fees and no amount to come from taxation.

(Recommended by the Town Council X-0-0) (Majority vote required.)

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**Article 5**

To see if the Town will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000) (gross budget) for the purpose of developing a storm water planning project for the Baboosic Lake (Pine Knoll Shores) Drainage Study; addressing roadway improvements, storm water conveyance, treatment needs and to consider solutions that promote energy efficiency, water quality and/or flood resiliency in accordance with the 2017 NH Small MS4 General Permit, and to authorize the issuance of not more than \$75,000 in bonds or notes through Clean Water State Revolving Fund (CWSRF) in accordance with the provisions of the Municipal Finance Act (RSA 33, as amended), and to authorize the Town Council to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The CWSRF loan program may provide up to 100% of principal forgiveness. This Article is contingent upon approval of a CWSRF loan application.

(Recommended by the Town Council X-X-X) (Majority 3/5 ballot vote required)

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Given under our hands and seal this 19th day of February, in the year of our Lord,  
Two Thousand twenty-one.

MERRIMACK TOWN COUNCIL

\_\_\_\_\_  
Thomas P. Koenig, Chairman

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William W. Boyd III., Vice Chair

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Nancy M. Harrington, Councilor

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Finlay C. Rothhaus, Councilor

\_\_\_\_\_  
Barbara Healey, Councilor

\_\_\_\_\_  
Lon Woods, Councilor

\_\_\_\_\_  
Peter Albert, Councilor

Attest: a true copy of the Warrant

MERRIMACK TOWN COUNCIL

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William W. Boyd III., Vice Chair

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Nancy M. Harrington, Councilor

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Finlay C. Rothhaus, Councilor

\_\_\_\_\_  
Barbara Healey, Councilor

\_\_\_\_\_  
Lon Woods, Councilor

\_\_\_\_\_  
Peter Albert, Councilor

**Town of Merrimack, New Hampshire  
Certificate of Service**

We, the Town Council, certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Town Hall and Town Library, being public places in said Town on or before the 22nd day of February 2021.

MERRIMACK TOWN COUNCIL

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Thomas P. Koenig, Chairman

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William W. Boyd III., Vice Chair

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Nancy M. Harrington, Councilor

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Finlay C. Rothhaus, Councilor

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Barbara Healey, Councilor

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Lon Woods, Councilor

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Peter Albert, Councilor