



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: April 16, 2021

Date of Meeting: April 22, 2021

Submitted by: Town Council Chair Tom Koenig & Vice

Chair Bill Boyd

Department:

Time Required: 10 minutes

Speakers:

Background Info.

Supplied:

Yes:

No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation/  
Retirement:

**Public Hearing:**

Old Business:

New Business:

Consent Agenda:

Nonpublic:

Other:

## TITLE OF ITEM

Recognition of Peter Albert for Service to the Town of Merrimack

## DESCRIPTION OF ITEM

The Town Council will present a plaque to Peter Albert for his service on the Town Council.

## REFERENCE (IF KNOWN)

RSA:

Warrant Article: \_\_\_\_\_

Charter Article:

Town Meeting: \_\_\_\_\_

Other:

N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

## CONTACT INFORMATION

Name:

Tom Koenig

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address

tkoenig@merrimacknh.gov

## APPROVAL

Town Manager:

Yes

No:

Chair/Vice Chair:

Yes

No:

Hold for Meeting Date: \_\_\_\_\_