



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to the requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: June 16, 2021

Date of Meeting: June 24, 2021

Submitted by: Kyle Fox

Time Required: 15 Minutes

Department: Public Works

Background Info. Supplied: Yes  No

Speakers: Kyle Fox, Kris Perreault

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

**Request to withdraw funds from Solid Waste Capital Reserve Fund for the purchase of two new steel live floor trailers**

## DESCRIPTION OF ITEM

The Solid Waste Division of Public Works is requesting the Town Council authorize a withdrawal from the Solid Waste Equipment Capital reserve Fund of \$159,994.00 to purchase two new steel body live floor trailers to replace two 2005 live floor trailers as part of the planned equipment replacement program.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A:

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name: Kyle Fox

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Merrimack, NH 03054**

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424-5137

Email Address:  
kfox@merrimacknh.gov



## TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

**DATE:** June 15, 2021

**AT (OFFICE):** Department of Public Works

**FROM:** Kris Perreault  
Transfer Station Foreman

**SUBJECT:** Request for Purchase of Two New Steel Open Top Live Floor Trailers

**TO:** Kyle Fox  
Public Works Director

The Public Works Department, as part of the 2020/2021 and 2021/2022 Capital Improvement Plan (CIP) preparations, recommended the replacement of two 2005 Spectec Steel Open Top Live Floor Trailers for the Solid Waste Division. The replacement was listed in the CIP at an estimated cost of \$70,000 per trailer; one in fiscal year 2020/2021 and another in 2021/2022. The replacement the first trailer was placed in the 2020/21 Capital Improvement Program and the second in the 2021/2022 Capital Improvement Program, both approved by the Town Council in their respective years. Being in consecutive fiscal years, the Department put the two trailers out to bid in an effort to improve pricing due to economies of scale.

Bids for the new trailers were received by the Finance Department on June 4<sup>th</sup> – the results of the bids are shown in the following table:

Bidder	Model	Bid Price	Trade-In Allowance	Net Price	Warranty	Delivery Date
Spector Manufacturing Inc.	SWO45100102	\$81,497 ea. (2 trailers)	\$1,500 ea.	\$159,994	5 Yr.	150-180 calendar days
Utility Trailers of New England	Aluminum Smooth Side	\$91,778 ea. (2 trailers)	\$1,500 ea.	\$180,556	2 Yr.	150 calendar days
Utility Trailers of New England	Aluminum Sheet and Post	\$92,875 ea. (2 trailers)	\$1,500 ea.	\$182,750	2 Yr.	150 calendar days
Utility Trailers of New England	Aluminum Smooth Side	\$94,285 (1 trailer)	\$1,500	92,785	2 Yr.	25 calendar days (in stock)

Following a review of the bids, the Department is recommending the purchase of the two Steel Open Top Live Floor Trailers from Spector Manufacturing Inc. We currently have a fleet of all Spectec trailers, three live floor (2005, 2005, 2019) and one dump trailer (2020), and have been satisfied with their performance and the service provided by Spector Manufacturing. Many of the benefits of switching to aluminum trailers do not apply to our application. Commercial haulers

use aluminum trailers because of the lighter weight which allows them to haul a greater tonnage. Though we load every trailer to its full capacity and try to maximize the tonnage of every trailer we haul, it is not the driving force behind our operation as we do not reach legal weight limits fully loaded. Providing quality, efficient service to the residents of Merrimack is our priority. The only advantages that the department considered in switching to aluminum trailers was the possibility of extending the useful life of the trailer, reduced maintenance, and the trade-in allowance at the end of their useful life. However, once you consider the increased cost and lesser warranty, we believe the Spectec trailers will better suit our needs. We propose utilizing the Trade-in of our two 2005 Spectec Steel Open Top Live Floor Trailers to partially offset the purchase price of the two new trailers at a total request of \$159,994.00. The Solid Waste Disposal Capital Reserve Fund currently has a balance of \$446,000 as of 05/31/2021.