TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: October 28, 2021
Submitted by: Library Board of Trustees Chair Debra Covell and Library Director Yvette Couser
Department:
Speakers: Debra Covell and Yvette Couser

Date of Meeting: November 4, 2021
Time Required: 20 minutes
Background Info. Supplied: Yes: _☐_ No: _☒_

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	☒	Recognition/Resignation/ Retirement:	☐
Public Hearing:	☐	Old Business:	☐
New Business:	☐	Consent Agenda:	☐
Nonpublic:	☐	Other:	☐

TITLE OF ITEM

Merrimack Public Library Update

DESCRIPTION OF ITEM

The Town Council will be presented with a Library update.

REFERENCE (IF KNOWN)

RSA:		Warrant Article:	
Charter Article:		Town Meeting:	
Other:		N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	☐	Grant Requirements:	☐
Easel:	☐	Joint Meeting:	☐
Special Seating:	☐	Other:	☐
Laptop:	☐	None:	☐

CONTACT INFORMATION

Name:	**Yvette Couser**	Address	**470 DW Highway**
Phone Number		Email Address	ycouser@merrimacklibrary.org

APPROVAL

Town Manager: Yes _☒_ No: _☐_
Chair/Vice Chair: Yes _☒_ No: _☐_
Hold for Meeting Date: _____

07/06