



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: January 4, 2022
Submitted by: Robert Price
Department: Community Development
Speakers: N/A

Date of Meeting: January 27, 2022
Time Required: 5 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input checked="" type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

2022 Milfoil Grant Funds for Horseshoe Pond & Naticook Lake

DESCRIPTION OF ITEM

To ask the Town Council to accept and authorize the expenditure of up to \$16,900 for the milfoil treatment program at Horseshoe Pond and Naticook Lake, of which \$8,450 is from a grant from NHDES for milfoil control, and the Town's matching share is \$8,450, to be funded from the Milfoil Expendable Capital Reserve Fund, and to authorize the Town Manager or his designee to execute any and all documents which may be necessary. This request represents funding to allow for treatment of milfoil in Horseshoe Pond & Naticook Lake in 2022.

REFERENCE (IF KNOWN)

RSA:	31:95-b	Warrant Article:	
Charter Article:	8	Town Meeting:	
Other:		N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input checked="" type="checkbox"/>

CONTACT INFORMATION

Name: Robert Price Address: Community Development Dept.

LEGAL NOTICE
Town of Merrimack
Public Hearing

Residents of Merrimack are hereby advised that the Town Council will hold a public hearing to authorize the acceptance and expenditure of up to \$16,900 for the milfoil treatment program at Horseshoe Pond and Naticook Lake, of which \$8,450 is from a grant from the New Hampshire Department of Environmental Services (NHDES) for milfoil control, and the Town's matching share is \$8,450, to be funded from the Milfoil Expendable Capital Reserve Fund, pursuant to RSA 31:95-b and Charter Article 8-15. The public hearing will be held on **Thursday, January 27, 2022, at 7:00 PM** in the Matthew Thornton Room located at 8 Baboosic Lake Road in Merrimack.

For Town of Merrimack Use:

Posted: January 18, 2022

To Be Published: January 17, 2022 (*Union Leader*)

To Be Published: January 21, 2022 (*Sunday Select – Merrimack Edition*)



Town of Merrimack, New Hampshire

Community Development Department

6 Baboosic Lake Road

Town Hall - Lower level - East Wing

Planning - Zoning - Economic Development - Conservation

603 424-3531

Fax 603 424-1408

www.merrimacknh.gov

MEMORANDUM

Date: January 4, 2022

To: Tom Koenig, Chair, & Members, Town Council

From: Robert Price, Planning & Zoning Administrator

Subject: 2022 Milfoil Grant Funds for Horseshoe Pond & Naticook Lake

Attached for your information are documents pertinent to the 2022 milfoil grant funds recently awarded to the Town of Merrimack. Should the Council vote to accept and authorize the expenditure of funds, the necessary paperwork will be completed, notarized and forwarded to the NH Department of Environmental Services (NHDES) for processing.

Horseshoe Pond and Naticook Lake have both been managed annually for Variable Milfoil (*Myriophyllum heterophyllum*) since 2012 using a variety of chemical and non-chemical techniques. Maintenance work is needed on an ongoing basis to help prevent the infestation from increasing and keep milfoil to a minimum.

In 2021, milfoil in Horseshoe Pond was treated via DASH (Diver Assisted Suction Harvesting). NHDES has previously informed the Town that a mix of herbicide and DASH are likely to be necessary going forward, with herbicide use being limited to periods when DASH alone is not sufficient to control growth. For 2022, only DASH is required.

In Naticook Lake, DASH was the only treatment method used to manage milfoil in 2021. The same is proposed for 2022.

With respect to the 2022 grant funding, the NHDES selected Aqualogic for DASH management.

The estimated total for Milfoil treatment in 2022 is \$16,900 while the NHDES grant amount awarded to Merrimack is \$8,450 (50%), meaning that the Town's share of the total cost would be \$8,450 (see table on page 2 for a breakdown):

	Herbicide Treatment	Diver/DASH	Benthic Barrier	Totals
Total Cost	N/A	\$16,900 (12 days between both Horseshoe Pond & Naticook Lake)	N/A	\$16,900
Grant Award	N/A	\$8,450	N/A	\$8,450
Local Cost	N/A	\$8,450	N/A	\$8,450
Service Provider	N/A	Aqualogic	N/A	

The funds to cover milfoil treatment would be expended from the Milfoil Capital Reserve Fund. In order to maximize effectiveness, the treatments should be able to begin prior to the new fiscal year beginning in July.

Please find enclosed the following materials:

- NHDES letter dated December 27, 2021 from Amy Smagula, Exotic Species Program Coordinator notifying the Town of Merrimack of the Horseshoe Pond and Naticook Lake project selection;
- Aqualogic bid proposals for DASH in Horseshoe Pond & Naticook Lake.

Suggested Motion:

(I) move to accept and authorize the expenditure of up to \$16,900 for the milfoil treatment program at Horseshoe Pond and Naticook Lake, of which \$8,450 is from a grant from NHDES for milfoil control, and the Town's matching share is \$8,450 to be funded from the Milfoil Expendable Capital Reserve Fund, and furthermore, the Town Council authorizes the Town Manager or their designee to execute any and all documents which may be necessary.

Cc: File
 Ec: Tom Boland, Finance Director
 Timothy J. Thompson, AICP, Community Development Director
 Roger Gettel, Naticook Lake Conservation Association



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

December 27, 2021

Town of Merrimack
 c/o Robert Price

Dear Mr. Price:

Congratulations! The Department of Environmental Services (NHDES), Exotic Species Program has selected your exotic aquatic plant control project to receive grant funds in 2022. Below is a breakdown of total project cost(s), grant award (50% of project costs), and costs to be incurred by local entities.

	Herbicide Treatment	Diver/DASH
Total Cost	n/a	\$16,900 (12 days of DASH)
Grant Award	n/a	Up to \$8,450
Local Cost	n/a	\$8,450
Service Provider	n/a	Aqualogic

Total Grant Award: \$8,450.00

DES is now in the process of compiling the necessary paperwork to proceed with obtaining approval on this grant allocation. Attached to the transmittal email, please find several documents that pertain to the granting of funds to your group from NHDES for 2022.

PLEASE READ CAREFULLY AND FOLLOW ALL INSTRUCTIONS BELOW:

Please print the Grant Agreement, Exhibits and Certificate of Authority (attached to email and specified below), on plain white paper, single-sided, and complete as detailed below:

1. **Grant Agreement:** Please have the appropriate person in your organization, who is authorized to sign on behalf of the organization, complete lines 1.11 through 1.13.2 of the Grant Agreement. This same person must initial and date the bottom right of each of the three pages of this document.
2. **Exhibits:** Each of the pages in the Exhibits A-C document must be initialed and dated, on the bottom right, by the same person who completed the Grant Agreement in #1 above, and should have the same date as that for when the Grant Agreement was signed.

3. **Certificate of Authority:** This is a certificate that verifies that the person who signs the Grant Agreement in #1 above is in a position that is authorized to do so. This form must be completed by someone other than the person who signed/initialed the Grant Agreement and Exhibits.

For example: If the President of your organization filled out the Grant Agreement and initialed and dated the pages of the Grant Agreement, and initialed and dated the pages of the Exhibits, then *someone else* like the Treasurer, Vice President, Secretary, or other officer will serve as the “certifying officer” and can fill out the Certificate of Authority, verifying, in their own capacity, that the President was authorized to sign the Grant Agreement and initial the Exhibits. Basically, *the person who fills out the grant agreement cannot fill out this Certificate, they can only be named on it as the person authorized to sign the grant agreement for your group.*

Items 1-3 should be completed and returned to my attention at the address below no later than February 11, 2022.

All payments/disbursements will be made on a reimbursement basis upon submission of appropriate invoicing for services or materials rendered, and the appropriate match percent will be applied to each invoice received by NHDES.

Please note that the contractual process cannot begin until we have all of the completed paperwork from your group. Your rapid attention in preparing these documents and returning them to me is much appreciated, and it will aid in expediting this frequently lengthy grant approval process.

I will be working on preparing and/or updating (as appropriate) a long-term management plan for your waterbody. Once it is fully drafted, I will be sending it to you electronically for review. In late February, I will be sending it to the contractor(s) who will be performing the control actions for your waterbody, so they can use it for planning purposes.

If you have not already done so, please confirm with the contractor(s) listed in the table above that you accept their bid and would like to secure their services as outlined in the bid(s) for 2022.

If you have questions at any point during the grant process, or would like clarification on how to complete the paperwork, please do not hesitate to contact me at Amy.Smagula@des.nh.gov. *Paperwork that is not completed correctly will need to be returned, and this will delay the grant processing.*

Sincerely,



Amy P. Smagula
Exotic Species Program Coordinator



Naticook Lake and Horseshoe Pond 2022 DASH Bid

1.) Team Information Cost \$ 900.00/day
Number of Divers 3

Personnel Info:

- The work crew consists of 3 on-site personnel. All personnel are PADI Weed Control Certified, Open Water Certified and First Aid/CPR AED Certified.
- Each diver completes 2 or 3 hours of harvesting each day, making time under the water most effective.

2.) Equipment Cost \$500.00/day

3.) Cost per day \$500.00 + \$900.00
\$1400.00

Description of **Dive Day**:

- Each workday includes up to 2 hours of preparation, area survey and clean up, and 6 hours of total dive time.

4.) One Time Set Up Fee \$100.00

5.) Estimated Project Cost:
• Based on 12 Days \$16,900.00

Note: A down payment of \$1400.00 is required to schedule work in 2022 and must be received by Aqualogic HQ on or before April 1, 2022. We will send you a contract and invoice for the down payment shortly after acceptance of this bid.

Thank You!