



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: January 26, 2022
Submitted by: Fire Chief Mark DiFronzo
Department: Fire
Speakers: Chief DiFronzo

Date of Meeting: February 10, 2022
Time Required: 20 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Fire Station Capital Reserve Fund Withdrawal Request

DESCRIPTION OF ITEM

The Town Council to consider the Fire and Rescue Department’s request to withdrawal \$30,000 from the Fire Station Capital Reserve Fund for the purpose of hiring a consulting firm to review and provide recommendations as it relates to a Fire Station Location Study.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	Chief DiFronzo	Address:	432 DW Highway
Phone Number:	603-424-3690	Email Address:	mdifronzo@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:



MERRIMACK FIRE RESCUE

432 Daniel Webster Highway
Merrimack New Hampshire 03054
603.424.3690 ♣ Fax 603.424.0603

Fire Chief
Mark W. DiFronzo

Assistant Fire Chief
Richard N. Harris

Assistant Fire Chief
Shawn P. Brechtel

Memo

To: Paul Micali, Town Manager
From: Chief DiFronzo
CC:
Re: Fire Station Location Study
Date: January 26, 2022

Mr. Micali,

During the Chief hiring process it was stated that the Town has been looking into its public safety facilities with the intent to repair, improve or replace these facilities. It was also mentioned that there have been discussions about combining a fire station and the police station into a public safety complex serving both agencies.

Since becoming employed as of November 2020, my opinion concurs with the thoughts that have already been researched with regards to the needs of the fire stations. Understanding the investment that this will take I would like to request the Town hire a consulting firm to review and provide recommendations as to the best locations for these facilities and what might be needed in the future.

As we all know, the Town of Merrimack has seen tremendous growth in all types of construction from commercial to residential. Each one of these places different demands on the Town's infrastructure and services. With the Town's commitment to invest in these facilities, I think it would be prudent to have an outside agency provide a non-biased opinion based on our data for responses and future build out plans as to where these facilities would best be located for maximum efficiency.

In my research into these types of firms, I have been able to determine a cost estimate of \$30,000 to conduct the work we are looking for. I have also looked into having the Nashua Regional Planning Commission conduct this study. In requesting information from them about past studies of this type, they were unable to provide any current information related to this type of work.

As I have said on other projects, it is not lost on me or the members of the Department that it will take an investment of millions of dollars for these facilities. I believe taking the time to hire a firm that specializes in this type of work of identifying strategic locations for facilities would be best.

I am requesting the withdrawal of \$30,000 from the Fire Station Capital Reserve Fund to complete this project. As of December 31, 2021 the remaining balance in the fund is \$295,500.

If there are any questions, please feel free to let me know.

If there are any questions, please feel free to contact me.

Sincerely,

Mark W. DiFronzo
Fire Chief