



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: May 16, 2022
Submitted by: Matthew Casparius
Department: Parks & Recreation
Speakers: Merrimack Men's Softball

Date of Meeting: June 9, 2022
Time Required: 15 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Donation to Martel Field Canteen

DESCRIPTION OF ITEM

Merrimack Men's Softball would like to donate an external staircase to the Canteen Building at Martel Field to provide access to the upper floor of the building. They would like to build at their expense a new external staircase to the upper floor so that this space can be used again. Merrimack Men's Softball is working with Jim Vanti from KLN Construction who will be donating his Labor and Materials for the project which he is estimating the value as \$1,200.00

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u>Matt Casparius</u>	Address	<u>116 Naticook Rd</u>
Phone Number	<u>882-1046</u>	Email Address	<u>mcasparius@merrimacknh.gov</u>

APPROVAL



TOWN OF MERRIMACK

PARKS AND RECREATION DEPARTMENT

116 NATICOOK ROAD

Merrimack, New Hampshire 03054

Telephone (603) 882-1046

FAX (603) 883-5335

MCASPARIUS@MERRIMACKNH.GOV

WWW.MERRIMACKNH.GOV

MEMO

TO: Paul Micali, Town Manager

FROM: Matt Casparius, Director of Parks & Recreation

DATE: May 16, 2022

SUBJECT: Town Council Agenda - Approval of donation

Hi Paul,

Merrimack Men's Softball would like to make a donation to the Canteen at Martel Field. For their project, they would like to build a new set of exterior stairs to the Press Box/storage area; which is currently unusable due to access issues.

The Canteen building has an old pull down staircase in the shack that leads to an open space that Merrimack Men's Softball wants to use. The pulled down staircase was shut down by Town a number of years ago because the pulldown staircase covered the electrical panel which isn't allowed. They would like to build at their expense a new external staircase to the upper floor so that this space can be used again.

Merrimack Men's Softball is working with Jim Vanti from KLN Construction who will be donating his Labor and Materials for the project which he is estimating the value as \$1,200.00

Becky Thompson

From: Matthew Casparius
Sent: Monday, May 16, 2022 1:57 PM
To: Becky Thompson
Subject: FW: Stairs

FYI –
Speakers from Merrimack Men's Softball – Jim O'Connor's email is joconnor1616@gmail.com
Matt

Hey Matt,

Myself and Todd Anderson will be able to attend the 26th. Let me know if there's anything we should bring with us

Thanks,
Jim

Becky Thompson

From: Matthew Casparius
Sent: Monday, May 16, 2022 1:32 PM
To: Paul Micali; Becky Thompson
Subject: Martel Field Canteen - Donation request
Attachments: Acceptance of Gift Funds to Council.doc; Building Permit Application.pdf; Martel Canteen Donation Request.pdf; Martel stairs Drawing.jpg

Here is the request from Merrimack Men's Softball with their donation request to add an external staircase to the canteen at Martel field. They have spoken with the Building Inspector but need the Town Council to approve the project before he can issue a permit. I am waiting to hear who is going to speak from Men's Softball about the need for the project.

Matthew Casparius C.P.R.E.

Director of Parks & Recreation
Town of Merrimack
603-420-1661

mcasparius@merrimacknh.gov

www.merrimackparksandrec.org

<https://www.facebook.com/MerrimackParksandRecreation>





TOWN OF MERRIMACK

Building Permit Application

BLD - FRM - 001RA (Revised: 08/08/18)

Merrimack Fire Dept.
Building Division
Call (603) 420-1730
For Inspections

Does the proposed construction, renovation or occupancy involve prior approval from the following Departments?

- Involve: Planning Board/ Site Plan Approval No YES Call # 424-3531
 Zoning Board Approval No YES Call # 424-3531
 Community Development Administrative Approval No YES Call # 424-3531
 NH DES/ Wetlands/ Shoreline Protection Approval No YES Call # (603) 271-2147

Prior to submitting this building permit application to the Merrimack Fire Department - Building Division, the proposed work shall comply with all Merrimack zoning and site plan regulations, including all NH State and Federal Regulations, where applicable.

RECEIVED
APR 19 2022
MERRIMACK FIRE DEPT

Project Address: 10 Atherton Road Map/ Parcel: 5L1 676

Property Owner: Town of Merrimack

Applicant: James Vanti Phone: (603) 5082676 e-mail: jimmv56@gmail.com

Applicant Address: 70 Bridge St #1 Same as above
City: Pelham State: NH Zip: 03076

List only the new work associated with the proposed project: Residential Commercial

Type of Work: New Addition Renovation Replacement/ Repair Tenant Fit-up Other: _____

General Property Info: Number of Stories: _____ # Bedrooms _____ # Bathrooms _____ Septic System Private Well Town Water

Brief Description of Proposed Work: (Example: - Construct 24' x 28' - 2 car garage addition with 10' x 10' breezeway and 12' x 12' deck)

Build set of stairs outside existing building to gain access to room at the top of building. Attic stairs not accessible.

Total Area (New Only) _____ x _____ Total (_____) SF Total Project Valuation: \$ 2000 -

See Attached Plans and Documents

(Required Dollar Value)

Owner: <u>Town of Merrimack</u>	Address	Phone
Contractor: <u>James Vanti</u>	Address: <u>70 Bridge St - Pelham</u>	Phone: <u>6035082679</u>
Mechanical:	Address:	Phone:
Plumbing:	Address:	Phone:
Electrical:	Address:	Phone:
Other:	Address:	Phone:
<input type="checkbox"/> Separate Electrical, Plumbing & Mechanical Permits Required		

- Certifications -

The undersigned hereby agrees that the proposed work shall be done in accordance with the statements on this permit, and with the plans and specifications submitted, and that the work connected therewith shall conform to the NH State building code, the Town of Merrimack zoning ordinance and regulations. It is the responsibility of the applicant, contractor and or owner to notify the Building Division to schedule inspections of the foundation, frame, gas piping, electrical wiring, plumbing, insulation, etc. and at completion.

I further certify that I am the owner or owners' agent, authorized by the Property Owner to apply for this permit and that there are no deed restrictions that will conflict with the issuance of a building permit on said property.

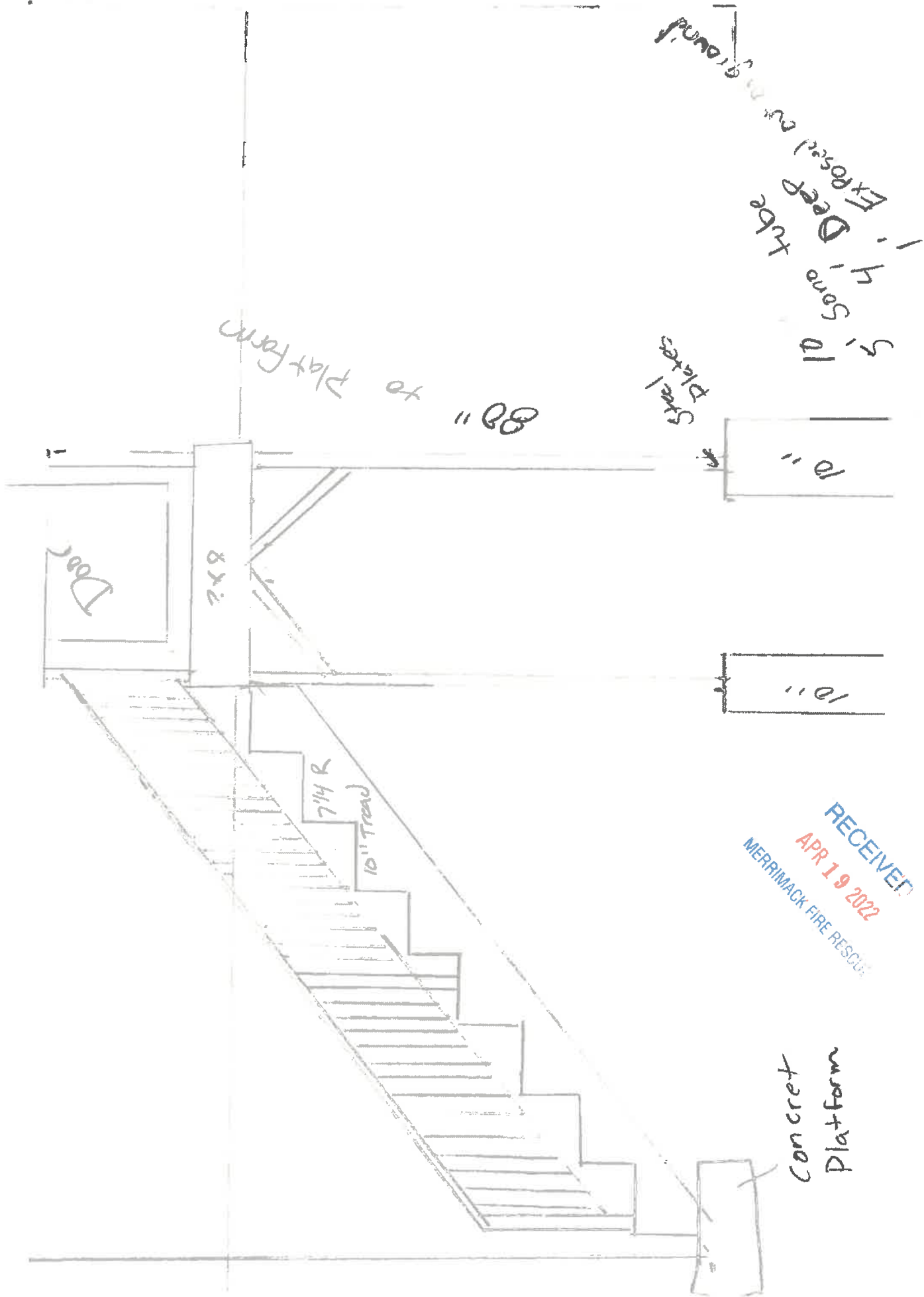
Applicant's Name James Vanti Applicant's Signature _____

OWNER AGENT (Print Name)

Date 4-19-2022

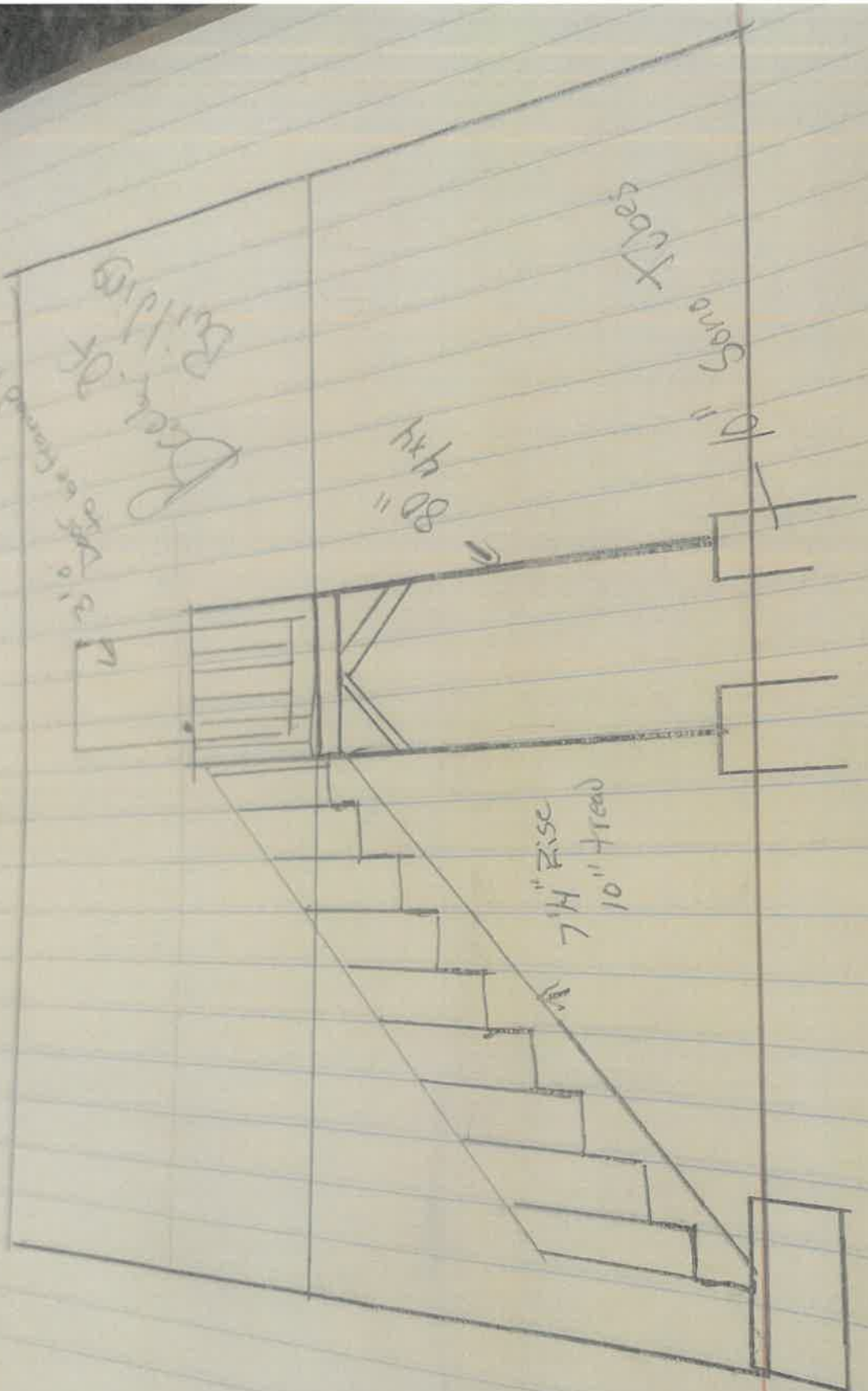
REQUIREMENTS FOR SUBMITTAL OF APPLICATION ARE AS FOLLOWS:

- PLANS: (1) scaled plot plan showing all structures on site, distance to property lines, well, septic, wetland locations, etc.
 (1) Full size set and (1) 11" x 17" sets of construction plans "to scale" showing floor plan, cross sections and elevations.



RECEIVED
 APR 19 2022
 MERRIMACK FIRE RESCUE

Back of
Building
approx. 17'



80"
4x4

7" Rise
10" Tread

Some
Tubes

1/2"