



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: August 1, 2022	Date of Meeting: August 18, 2022
Submitted by: Sharon Marunicz, HR Director	
Department: General Government	Time Required: 15 minutes
Speakers: Chief Levesque	Background Info. Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
	Supplied: _____

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input checked="" type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Recognition of Retirement of Town Employee

## DESCRIPTION OF ITEM

The Town Council will present a recognition award to School Resource Officer/Detective 1<sup>st</sup> Thomas Prentice in recognition of his retirement from the Merrimack Police Department after more than 21 years of full time service to the Merrimack: November 5, 2000 - June 30, 2022. Employees with at least 10 years of service receive a recognition plaque upon retirement.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:	_____
Charter Article:	Town Meeting:	_____
Other: Employee Policy Manual	N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<u>Sharon Marunicz</u>	Address	<u>6 Baboosic Lake Road</u>
Phone Number	<u>603-424-2331</u>	Email	<u>smarunicz@merrimacknh.gov</u>

## APPROVAL

Town Manager:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Chair/Vice Chair:	Yes <input type="checkbox"/> No: <input type="checkbox"/>
Hold for Meeting Date: _____			



PRESENTED TO

***SRO/Detective 1<sup>st</sup> Thomas M. Prentice***

UPON THE OCCASION OF YOUR RETIREMENT IN  
RECOGNITION OF THE LOYAL AND  
DEDICATED FULL-TIME SERVICE WHICH YOU  
HAVE CONTRIBUTED FOR MORE THAN 21 YEARS TO  
THE MERRIMACK POLICE DEPARTMENT.

YOUR DEDICATION AND DEVOTION TO DUTY HAS BEEN A  
TREMENDOUS ASSET TO THE TOWN OF MERRIMACK.

WE WISH TO EXTEND TO YOU OUR SINCERE APPRECIATION  
FOR YOUR OUTSTANDING PERFORMANCE OF DUTY.

NOVEMBER 5, 2000 – JUNE 30, 2022

PRESENTED BY THE MERRIMACK TOWN COUNCIL AND  
TOWN MANAGER