



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: December 7, 2022  
Submitted by: Chief Mark DiFronzo  
Department: Fire

Date of Meeting: December 15, 2022

Speakers:

Time Required: 20 minutes

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                        |                                     |                                     |                          |
|------------------------|-------------------------------------|-------------------------------------|--------------------------|
| Appointment:           | <input type="checkbox"/>            | Recognition/Resignation/Retirement: | <input type="checkbox"/> |
| <b>Public Hearing:</b> | <input type="checkbox"/>            | Old Business:                       | <input type="checkbox"/> |
| New Business:          | <input checked="" type="checkbox"/> | Consent Agenda:                     | <input type="checkbox"/> |
| Nonpublic:             | <input type="checkbox"/>            | Other:                              | <input type="checkbox"/> |

## TITLE OF ITEM

Fire Department Equipment Capital Reserve Withdrawal Request

## DESCRIPTION OF ITEM

The Town Council to consider the request to withdrawal up to \$152,902.00 for the purchase of two (2) new vehicles/equipment that were included in the approved 2022-2028 Capital Improvement Program.

## REFERENCE (IF KNOWN)

|                  |                  |       |
|------------------|------------------|-------|
| RSA:             | Warrant Article: | _____ |
| Charter Article: | Town Meeting:    | _____ |
| Other:           | N/A              | _____ |

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

|                  |                          |                     |                          |
|------------------|--------------------------|---------------------|--------------------------|
| Projector:       | <input type="checkbox"/> | Grant Requirements: | <input type="checkbox"/> |
| Easel:           | <input type="checkbox"/> | Joint Meeting:      | <input type="checkbox"/> |
| Special Seating: | <input type="checkbox"/> | Other:              | <input type="checkbox"/> |
| Laptop:          | <input type="checkbox"/> | None:               | <input type="checkbox"/> |

## CONTACT INFORMATION

|              |                            |               |                                  |
|--------------|----------------------------|---------------|----------------------------------|
| Name:        | <u>Chief Mark DiFronzo</u> | Address       | <u>432 DW Highway</u>            |
| Phone Number | <u>603-424-3690</u>        | Email Address | <u>mdifronzo@merrimacknh.gov</u> |

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:

Hold for Meeting Date: \_\_\_\_\_



## MERRIMACK FIRE RESCUE

432 Daniel Webster Highway  
Merrimack New Hampshire 03054  
603.424.3690 ♣ Fax 603.424.0603

**Fire Chief**  
Mark W. DiFronzo  
**Assistant Fire Chief**  
Richard N. Harris  
**Assistant Fire Chief**  
Daniel L. Newman

---

# Memo

**To:** Paul Micali, Town Manager  
**From:** Chief DiFronzo  
**CC:**  
**Re:** Vehicle Purchases  
**Date:** December 2, 2022

Mr. Micali,

I am requesting a withdrawal from the Fire Department Equipment Capital Reserve Fund of up to \$152,902.00 for the purchase of two (2) new vehicles/equipment that were included in the approved 2022-2028 Capital Improvement Program.

This equipment request includes a four-wheel drive pickup with a plow that would replace an existing 1988 pickup, and an admin vehicle for fire department emergency response. The Department will review the admin vehicle fleet to determine which vehicle should be removed from service.

As you are aware, the dealerships we are working with have limited inventories and the sooner we can place an order, the sooner we will be able to purchase. If the request is approved, I will work with our vendors and get the orders placed as soon as possible.

The vehicles being removed from service could either be traded in or go to auction.

If there are any questions, please feel free to contact me.

Sincerely,

Mark W. DiFronzo  
Fire Chief