

TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION										
Date Submitted: February 16, 2023 Submitted by: Representatives Jeanine Notter & Bill Boyd Date of Meeting: February 23, 2023										
Department:				Time Required: 10 m	ninutes					
Speakers:				Background Info. Supplied:	Yes: _⊠_	No:				
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)										
Appointment:		Recogn Retiren		nition/Resignation/ ment:						
Public Hearing:		Old Business:								
New Business:		Consent Agenda:		nt Agenda:						
Nonpublic:		Other:								
TITLE OF ITEM										
Memorial Bench	at Watson Park									
DESCRIPTION OF ITEM										
The Town Council to consider a request to place a granite memorial bench in Watson Park in memory of The Honorable Phil Straight.										
REFERENCE (IF KNOWN)										
RSA:			Warra	nt Article:						
Charter Article:			Town	Town Meeting:						
Other:			N/A	N/A						
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)										
Projector:			Grant	Requirements:						
Easel:			Joint N	Aeeting:						
Special Seating:			Other:							
Laptop:			None:							
CONTACT INFORMATION										
Name:	Jeanine Notter		Addre	SS						
Phone Number			Email	Address						
Approval										
Town Manager:	Yes _⊠_	No:	Chair/	Vice Chair:	Yes _⊠_	No:				

*** ORDER ONLY- NOT AN INVOICE ***

Order #: Order Date

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Ship to:

Custor Sales Re Contac	ep:	*3 WALK IN	Ship date: GW Job #: na Phone	Ship-via code: Terms: e/Fax #:/	PICK UP-AMHER	RST
Quantit	y Qty U	Init Item#	Description		Price	Ext pro
1	EACH	BE1466	STANDARD BENCH (Bench top is 48" x 14"		195.00	\$195.00
2	EACH	BA0460	STANDARD BENCH L	EG GRAY	42.00	\$84 00
1 00	EACH	LE0010	LETTERING CHARGE ENGRAVED ON TOP		115.00	\$115.00
			2-2.5" tall lettering. bla	ack litho paint		
47 0 1	EACH EACH	LE0020 CT1	2" TO 2 1/2" LETTER 50% Deposit Required		10 00 0 00	\$470 00 \$0 00
1 00	EACH	MI0030		Time after proof approval	0.00	\$0.00

