

TOWN COUNCIL - AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION							
Date Submitted: February 17, 2023 Submitted by: Town Clerk/Tax Collector Diane Trippett Department: Town Clerk/Tax Collector				Date of Meeting: February 23, 2023 Time Required: 5 minutes			
Speakers:				Background Info. Supplied: Yes: _ No:			
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)							
Appointment:			Recognition/Resigna Retirement:		nation/		
Public Hearing:			Old Business:				
New Business:		\boxtimes	Consent Agenda:				
Nonpublic:			Other:				
TITLE OF ITEM							
Town Clerk / Tax Collector Donation Acceptance							
Description of Item							
The Town Council to consider the acceptance of a donation from a customer of five (5) "Town of Merrimack" stamps with an estimated value of \$50.00 to be used at each window station in the Town Clerk / Tax Collector's office, pursuant to RSA 31:95-e and Charter Article 8-15.							
REFERENCE (IF KNOWN)							
RSA:	31:95-e Warn		Warra	nt Article:			
Charter Article:	8-15 To		Town	vn Meeting:			
Other:	N/A		N/A				
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)							
Projector:		Gr		t Requirements:			
Easel:			Joint l	Joint Meeting:			
Special Seating:			Other	her:			
Laptop:			None:				
CONTACT INFORMATION							
Name:	Diane Trippett		Addre	ss 6 Baboos		ic Lake Road	
Phone Number	603-424-3651		Email	Address	dtrippett@	a)merrimack	nh.gov
Approval							
Town Manager:	Yes _⊠_	No:	Chair/	Vice Chair:		Yes _⊠_	No:

Becky Thompson

From:

Paul Micali

Sent:

Wednesday, February 15, 2023 3:59 PM

To: Cc: Diane Trippett
Becky Thompson

Subject:

RE: Gift Acceptance question

Diane,

I would say we are ok to use them. I would just have this as an item of the 23rd agenda to accept the donation

Paul T Micali Town Manager (603)424-2331

From: Diane Trippett <a href="

Subject: Gift Acceptance question

Hi,

Have a customer that had some "Town of Merrimack" stamps made so customers can use them instead of writing "Town of Merrimack" on their checks. As I understand, staff couldn't locate the ones we have when he was here so he had one made for each of the window stations. I'm estimating that the cost was under \$50 for all 5 of them based on costs when we've had them done.

Can we simply accept them and send him a thank you or do we have to publically accept them? Thanks,

Diane

Diane Trippett, CMC

IIMC & NH Certified Town Clerk & Tax Collector Town Clerk/Tax Collector Town of Merrimack 6 Baboosic Lake Rd Merrimack, NH 03054 Phone: (603) 424-3651

Fax: (603) 423-8539