



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to the requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: 8/3/2023

Date of Meeting: 8/17/2023

Submitted by: Patricia Murphy

Time Required: 2 minutes

Department: Welfare

Background Info. Supplied: Yes  No

Speakers:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<i>Public Hearing:</i>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

**Heating Donation Account donation from Merrimack Friends and Families**

## DESCRIPTION OF ITEM

Donation of \$2500 from Merrimack Friends and Families to Heating Donation Account for elderly and disabled residents of Merrimack with a documentation of need due to financial hardship.

## REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A:

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input checked="" type="checkbox"/>

## CONTACT INFORMATION

Name: Patricia Murphy	Address: <b>Town Welfare Office</b>
Phone Number:	Email Address:

## APPROVAL

Town Manager: Yes  No  Chair/Vice Chair: Yes  No

Hold for Meeting Date:



# TOWN OF MERRIMACK, NH

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## Heating Assistance Donation Expenditure Policy (Updated 8-3-2023)

### Eligibility Requirements:

1. Residents of Merrimack who are at least one of the following:
    - At least 65 years old by date of expenditure.
    - Social Security defined Disabled.
  2. Demonstration of Need:
    - Heating Utility Bill of Electric, Natural Gas, Propane Gas, Kerosene Gas, or Oil.
    - Lack of available resources to provide payment for continued service or delivery of service.
    - Have applied and used all other resources available to resident.
- Ex. Application to Fuel Assistance, Neighbor Helping Neighbor, etc.

### Documentation Required:

1. ID showing date of birth and residence in Merrimack, NH.
2. Receipt of Social Security Income.
3. Heating Utility Bill or Invoice from Fuel Company.
4. Lack of available resources or demonstration of financial hardship.

### Expenditures through the Welfare Department:

1. All payments will be directly paid to Vendors from account #01-25-8892 Donation Account Line Item in Welfare Budget.
2. All payments will be no more than **\$500.00** per eligible resident.

### Record Keeping and Information Available to Donator and Public:

1. All resident information and documentation will be kept Confidential as in accordance with all other information presented to the Welfare Department.
2. On written request, public information may be provided to the Donator and General Public. This public information is limited to the date, the amount and the type of assistance.

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Assessing P: 603-424-5136 F: 603-424-0461	Community Development P: 603-424-3531 F: 603-424-1408	Finance P: 603-424-7075 F: 603-424-0516	Human Resources P: 603-424-2331 F: 603-424-0461	Media Services P: 603-423-8561 F: 603-424-0461
Public Assistance P: 603-423-8535 F: 603-424-0516	Public Works Administration P: 603-424-5137 F: 603-424-1408	Town Council P: 603-424-2331 F: 603-424-0461	Town Manager P: 603-424-2331 F: 603-424-0461	

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## Pat Murphy

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**From:** Tammy Ditman <saabmommy@gmail.com>  
**Sent:** Wednesday, August 2, 2023 4:44 PM  
**To:** Pat Murphy  
**Cc:** Julie Akers; Scott & Laurie  
**Subject:** Donation to the Heating Fund for the Elderly

Merrimack Friends and Families will be donating \$2500 to help offset the high cost of heating for the elderly in town. Please let us know when you will be presenting this to the town board for approval. I am sure several members would attend for a photo-op with you and our big check.

Tammy Ditman  
Co-President of MFF