

TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. Public Hearing requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION							
Date Submitted: October 4, 2023 Submitted by: Town Manager Paul T. Micali				Date of Meeting: October 12, 2023			
Department: General Government			Time Required: 10 minutes Background Info.				
Speakers:			_	Supplied: Yes: No: No:			
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)							
Appointment:			Recognition/Res Retirement:	gnition/Resignation/ ement:			
Public Hearing:			Old Business:	siness:		\boxtimes	
New Business:			Consent Agenda:	ıda:			
Nonpublic:			Other:				
TITLE OF ITEM							
Heritage Commission Review							
		DESCRIP	TION OF ITEM				
Town Manager to give an update on membership requirements for the Heritage Commission.							
REFERENCE (IF KNOWN)							
RSA:			Warrant Article:				
Charter Article:			Town Meeting:			_	
Other:			N/A			-	
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)							
Projector:			Grant Requireme	nts:			
Easel:			Joint Meeting:				
Special Seating:			Other:				
Laptop:			None:				
Contact Information							
Name:	Paul T. Micali		Address	6 Baboosic Lake Road			
Phone Number	603-424-2331		Email Address	Address pmicali@merrimacknh.gov			
APPROVAL							
Town Manager:	Yes __	No:	Chair/Vice Chair	•	Yes _	No:	
Hold for Meeting Date:							

Memo

TO:

Town Council

FROM:

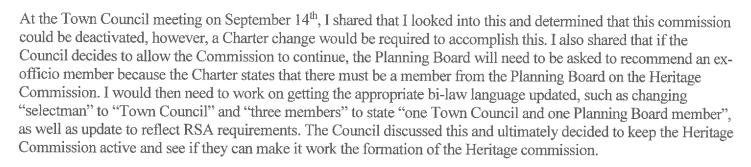
Town Manager Paul T. Micali

DATE:

October 5, 2023

RE:

Heritage Commission Membership



Current Membership:

Currently we only have three (3) full-time positions, one (1) Alternate position and Town Council representative filled:

Full: Term Expires 6/30/2024
Full: Term Expires 6/30/2026
Full: Term Expires 6/30/2026
Alternate: Term Expires 6/30/2026
Town Council Representative

Currently we have two (2) alternates plus the Planning Board representative for a total of three (3) vacancies:

Alternate: Term Expires 6/30/2025 Alternate: Term Expires 6/30/2024 Planning Board Representative

Since the September 14th meeting, we requested that the Planning Board provide a representative to the Commission. However, an issue has come up with the Planning Board providing a representative. NH RSA states that planning board members are limited in what other boards they may serve on: "Any 2 appointed or elected members of the planning board in a city or town may also serve together on any other municipal board or commission, except that no more than one appointed or elected member of the planning board shall serve on the conservation commission, the local governing body, or a local land use board as defined in RSA 672:7." -RSA 673:7, I. Councilor Healey sits on both the Planning Board and the Heritage Commission.

672:7 then defines a "land use board" to include: "...a planning board, historic district commission, inspector of buildings, building code board of appeals, zoning board of adjustment, or other board or commission authorized under RSA 673 established by a local legislative body."-RSA 672:7. A heritage commission is one of those "other" boards or commissions authorized by 673 and established by the local legislative body.



So, state law only allows one person to be a member of both the Planning Board and the Heritage Commission and Councilor Healey is already doing that, so no additional PB members can serve on Heritage.

Solution:

Option 1:

Appoint another Town Council to sit on the Heritage Commission so that the board would have all five (5) full-time positions filled.

Option 2:

Do nothing and have the committee with four (4) full-time members (including Councilor Healey) and appoint the alternate position as a voting member each meeting.