



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: October 3, 2023

Date of Meeting: October 12, 2023

Submitted by: HR Director Sharon Marunicz

Department: General Government

Time Required: 15 minutes

Speakers:

Background Info.

Supplied:

Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation

**Public Hearing:**

/Retirement:

Old Business:

New Business:

Consent Agenda:

Nonpublic:

Other:

## TITLE OF ITEM

Recognition of Employee Upon Retirement from Town Employment

## DESCRIPTION OF ITEM

Philip Meschino will be recognized for his retirement from Town of Merrimack Public Works Department more 39 years of full time service. June 18, 1984 - October 1, 2023.

In lieu of the retirement gift of a Rocking Chair with Town Seal, Phil has requested that the Town donate funds that would have been spent on the Rocking Chair to St. James Community Food Pantry.

RSA:

Warrant Article:

Charter Article:

Town Meeting:

Other:

Policy Manual

N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

## CONTACT INFORMATION

Name: **Sharon Marunicz**

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Email Address

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## APPROVAL

Town Manager:

Yes  No:

Chair/Vice Chair:

Yes  No:

Hold for Meeting Date: \_\_\_\_\_