



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: November 17, 2023

Date of Meeting: December 21, 2023

Submitted by: Town Council Chair Finlay Rothhaus  
and Vice Chair Nancy Harrington

Department:

Time Required: 10 minutes

Speakers:

Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Committee Appointments

## DESCRIPTION OF ITEM

The Town Council to consider appointing the two recommended residents to serve as representative members on the Community Choice Aggregation Committee (CCAC), pursuant to Charter Article 4-8.

## REFERENCE (IF KNOWN)

RSA:		Warrant Article:	
Charter Article:	4-8	Town Meeting:	
Other:		N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<u>Finlay Rothhaus</u>	Address:	
Phone Number:		Email Address:	<u>frothhaus@merrimacknh.gov</u>

## APPROVAL

Town Manager:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Chair/Vice Chair:	Yes <input checked="" type="checkbox"/> No: <input type="checkbox"/>
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**FOR IMMEDIATE RELEASE**

**Contact: Town Manager's Office**

**Phone: 603-424-2331**

**Community Choice Aggregation Committee (CCAC)**  
**Representative Position (s) Available**

**MERRIMACK, NH – (November 17, 2023)** - The Town of Merrimack is seeking two (2) individuals who would be interested in being part of the Community Choice Aggregation Committee. This is a new committee established by the Town Council to help with gathering information and establishing a Town-wide plan for the purchase of electricity. CCAC members must reside in Merrimack and may represent a broad range of interests including local government, business, conservation interests, and an understanding of the electricity market. If you are interested in applying for a position, please submit a letter of interest that includes your qualifications, personal characteristics, length of residency, previous positions held, either elected or appointed, and intent or experience related to the position to no later than Friday, December 8, 2023

Town of Merrimack  
Attn: Committees  
6 Baboosic Lake Road  
Merrimack, NH 03054

For more information on the Community Choice Aggregation Committee, please contact the Town Manager's office at 603-424-2331.

We look forward to hearing from you!

**-END-**

Approved: December 7, 2023

Posted: December 8, 2023

**MOTION made by Councilor Koenig and seconded by Councilor N. Murphy to approve both items on the Consent Agenda as presented.**

**MOTION CARRIES 6-0-0**

### **Old Business**

#### **1. Community Choice Aggregation Program Committee Set-up Discussion**

*Submitted by Freedom Energy Logistics CEO Bart Fromuth and Town Manager Paul T. Micali*

The Town Council to discuss the details of establishing a Community Choice Aggregation Program, an optional buying group organized by a municipality or group of municipalities to benefit electric customers, as presented and discussed at the December 1, 2022 Town Council meeting.

Town Manager Paul Micali shared that he talked with legal and they advised him that the Town Council can have authority to establish the committee and the committee can come back to the Council with a program, and the Council can then decide to move forward to a vote on the April 2025 ballot. Freedom Energy Logistics CEO Bart Fromuth was then present to recap the Community Choice Aggregation Program, sharing that this is a program that essentially bundles the collective buying power of the Town's residents. The program is essentially authorized by the Town Council and this enables the residents to have the joint buying power to get better rates and better contract terms than they would as a single residence. He explained that this program is offered as an opt-out service for Eversource customers, and residents will have 30 days to respond via mail if they wish to opt out before they are enrolled in this program. He shared that if someone would like to leave this program, they may do so during their next meter read with no termination fee. After some discussion, the Council decided to establish a committee to work on this plan.

**MOTION made by Councilor Healey and seconded by Councilor M. Murphy to establish a committee on Community Choice Aggregation to make recommendations to the Council, with the Town Council to use the Committee Appointment Policy to have a date in December to have applications due.**

**Interested parties should send resume and cover letter/letter of interest to Town Manager's office by Friday December 8<sup>th</sup>.**

**MOTION CARRIES 6-0-0**

**MOTION made by Vice Chair Harrington and seconded by Councilor Healey to appoint Tom Koenig and Andy Hunter to the Aggregation Committee.**

**MOTION CARRIES 6-0-0**

### **New Business**

#### **1. Proposed Changes to Summer Camp Refund Policy**

*Submitted by Parks & Recreation Director Matthew Casparius*

The Town Council to consider the acceptance of the proposed changes to the Summer Camp Refund Policy.

Parks & Recreation Director Matthew Casparius began by sharing that over time, camp registrations have gradually increased, with summer '23 having a total of 1,304 camp registrations. Their current refund policy is basically 10 days' notice of a session results in a loss of only \$10. Because of this, they are noticing a pattern of mid-summer cancellations that are hard to fill last minute, resulting in a loss of \$20,000 worth of revenue. They are also having an issue with no shows due to sick kids without doctor notes where the parents are asking for refunds. He is proposing they add in wording to the Refund Policy to update the weekly non-refundable deposit from \$25 to \$50, as well as increase the payments in full deadline from 10 days to 45 days. They would also like to allow up to 30 days to cancel, minus the \$50 deposit, with a 50% deposit between