



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: April 2, 2024  
 Submitted by: Town Manager Paul T. Micali  
 Department:  
 Speakers:

Date of Meeting: April 11, 2024  
 Time Required: 5 minutes  
 Background Info. Supplied: Yes:  No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Finance Director Position Confirmation

## DESCRIPTION OF ITEM

The Town Council shall confirm the appointment of the new Finance Director, pursuant to Charter Article 7-8.

## REFERENCE (IF KNOWN)

RSA:		Warrant Article:	_____
Charter Article:	7-8	Town Meeting:	_____
Other:		N/A	

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	<u>Paul Micali</u>	Address	<u>6 Baboosic Lake Road</u>
Phone Number	<u>603-424-2331</u>	Email Address	<u>pmicali@merrimacknh.gov</u>

## APPROVAL

Town Manager: Yes  No:  Chair/Vice Chair: Yes  No:

Hold for Meeting Date: \_\_\_\_\_

*Town of Merrimack, NH  
Friday, April 5, 2024*

## Chapter C. Charter

### Article VII. Administration of Government

#### § 7-8. Appointment/removal of department heads and appeal.

The Manager shall have the power to appoint and remove, subject to the provisions of this Charter or New Hampshire state law, all Town department heads. Such appointments shall be on merit and fitness alone and with confirmation of the Council. The Manager, for cause, may suspend or dismiss department heads or take other appropriate disciplinary action. Said suspension, dismissal, or other disciplinary action shall be effected only upon the Manager's presentation to the department head of a written specification of the reasons therefor at least 10 days before said action is taken.

The said department head involved may, within five days, demand a hearing before the Council, in which event the department head shall not be removed until such hearing has been held. The Manager may, however, suspend said department head from duty during said period, with or without pay. Such hearing shall be either private or public, as allowed under New Hampshire state law, at the aggrieved party's request. The Council, by a vote of five members, may override the Manager's decision.