



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20**

**days prior to the requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: March 29, 2024

Date of Meeting: April 11, 2024

Submitted by: Dawn Tuomala

Time Required: 30 Minutes

Department: DPW

Background Info. Supplied: Yes  No

Speakers: Dawn Tuomala

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<b>Public Hearing:</b>	<input checked="" type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

## TITLE OF ITEM

Public Hearing - Discontinuance of a portion of Church Street.

## DESCRIPTION OF ITEM

Request to discontinue a section of Church Street between DW Highway and the Library exit to allow for the construction of a sidewalk and grading along DW Highway.

## REFERENCE (IF KNOWN)

RSA:	<b>231:43</b>	Warrant Article:
Charter Article:		Town Meeting:
Other:		N/A:

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input checked="" type="checkbox"/>	None:	<input type="checkbox"/>

## CONTACT INFORMATION

Name:	Address:
Dawn Tuomala	6 Baboosic Lake Rd
Phone Number:	Email Address:
ext 8537	dtuomala@merrima.cknh.gov

## APPROVAL

Town Manager: Yes  No  Chair/Vice Chair: Yes  No

**LEGAL NOTICE**  
Town of Merrimack  
**Public Hearing**

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Residents of Merrimack are hereby advised that the Town Council will hold a public hearing to discuss the proposed discontinuance of the intersection of Church Street and Daniel Webster Highway to allow for the construction of a sidewalk along Daniel Webster Highway, north of the Merrimack Public Library and extending to Wire Road, pursuant to RSA 231:43. The public hearing will be held on **Thursday, April 11, 2024, at 7:00 PM** in the Matthew Thornton Room located at 8 Baboosic Lake Road in Merrimack.

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For Town of Merrimack Use:  
Posted: April 3, 2024  
To Be Published: April 3, 2024 (*Union Leader*)



# Town of Merrimack, New Hampshire

Department of Public Works Administration

6 Baboosic Lake Road  
Merrimack, New Hampshire 03054

TEL: (603) 424-5137  
FAX: (603) 424-1408

March 29, 2024

Daniel Widenheft  
3 Church Street  
Merrimack, NH 03054

**Subject:** Public Hearing proposal to discontinue a portion of Church Street

Dear Abutter,

The Merrimack Town Council has scheduled a Public Hearing for Thursday, April 11, 2024 at 7 :00 P.M. to discuss the proposal to discontinue a portion of Church Street pursuant to New Hampshire RSA 231 :43.

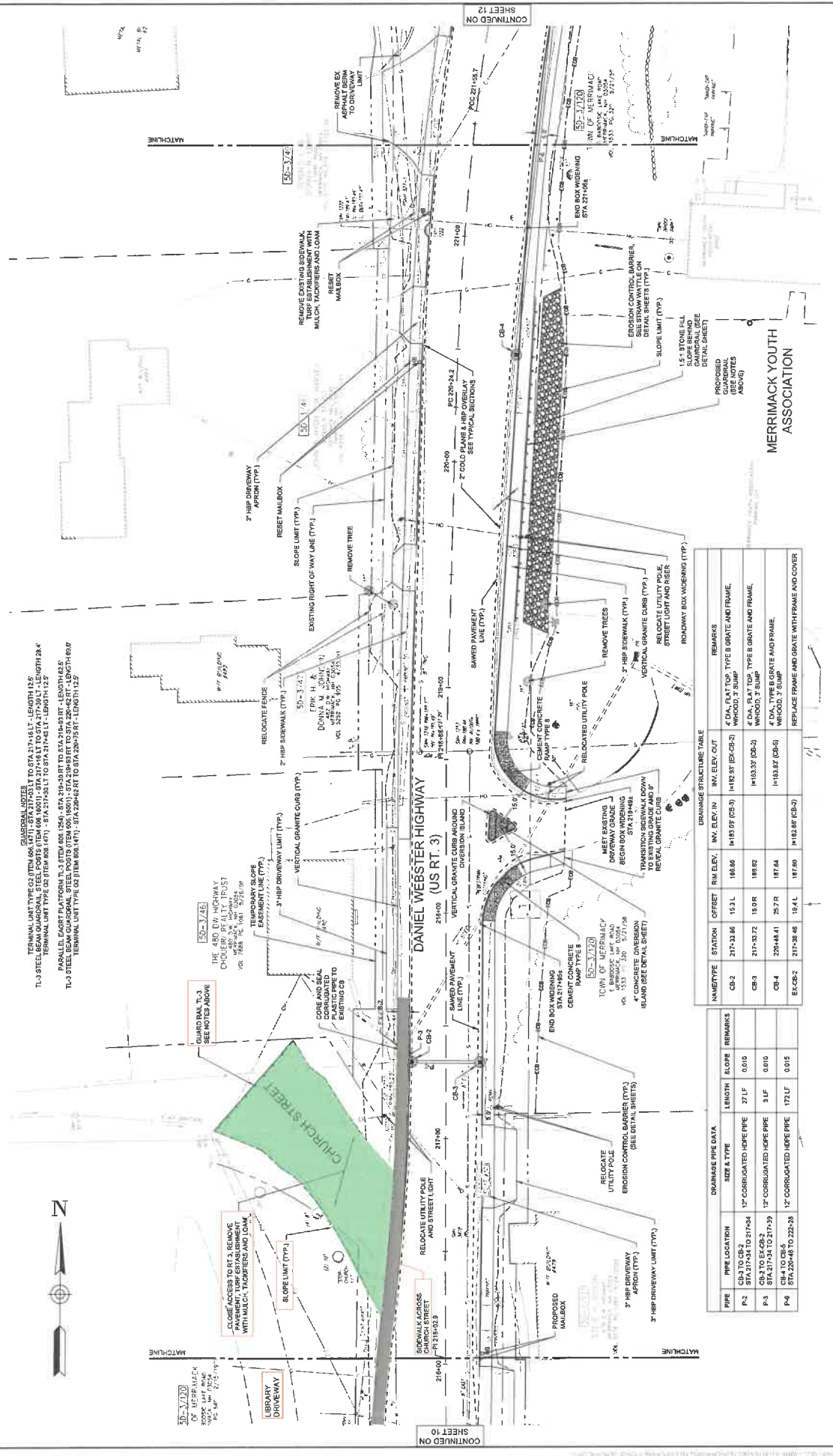
The purpose of this proposed discontinuance of Church Street between Library Drive and Daniel Webster Highway is to allow for the construction of a sidewalk along Daniel Webster Highway, north of the Merrimack Public Library and extending to Wire Road.

You are welcome to attend this meeting to voice any concerns you may have to the Town Council. If you have questions prior to this meeting or would like to see a copy of the plans, please contact the Public Works Director at the email address or phone number below.

Sincerely,

Dawn Tuomala PE, LLS, CWS  
DPW Director  
[dtuomala@merrimacknh.gov](mailto:dtuomala@merrimacknh.gov)  
6 Baboosic Lake Road  
Merrimack, NH 03054  
(603) 424-5187

GENERAL NOTES  
 TERMINAL UNIT TYPE G2 (ITEM 606.171) - STA 217+16.17 TO STA 217+16.17 - LENGTH 112.5'  
 TERMINAL UNIT TYPE G1 (ITEM 606.172) - STA 217+16.17 TO STA 217+30.17 - LENGTH 134.0'  
 TERMINAL UNIT TYPE G3 (ITEM 606.173) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.174) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.175) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.176) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.177) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.178) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'  
 T-3 STEEL BEAM GUARDRAIL, STEEL POSTS (ITEM 606.179) - STA 217+30.17 TO STA 217+30.17 - LENGTH 0.0'



NAME/TYPE	STATION	OFFSET	R/W ELEV.	INV. ELEV. IN	INV. ELEV. OUT	REMARKS
CB-2	217+32.86	15.3 L	189.66	188.09 (CB-3)	182.85 (CB-2)	4' DIA. FLAT TOP TYPE B GRATE AND FRAME, WHOOD, 2' SUMP
CB-3	217+32.72	15.0 R	189.92	188.92	183.37 (CB-3)	4' DIA. FLAT TOP TYPE B GRATE AND FRAME, WHOOD, 2' SUMP
CB-4	220+44.41	25.7 R	187.64	187.64	183.87 (CB-4)	4' DIA. TYPE B GRATE AND FRAME, WHOOD, 2' SUMP
EX-CB-2	217+38.46	18.4 L	187.80	182.85 (CB-2)		REPLACE FRAME AND GRATE WITH FRAME AND COVER

PIPE	PIPE LOCATION	LENGTH	SLOPE	REMARKS
P-1	CB-3 TO CB-2 STA 217+34 TO 217+34	27 LF	0.010	12" CORRUGATED HDPE PIPE
P-2	CB-3 TO EX-CB-2 STA 217+34 TO 217+33	3 LF	0.010	12" CORRUGATED HDPE PIPE
P-3	CB-4 TO CB-5 STA 220+48 TO 222+28	172 LF	0.015	12" CORRUGATED HDPE PIPE

**US RT.3 AND WIRE ROAD SAFETY AND INTERSECTION IMPROVEMENTS GENERAL PLAN**

**MERRIMACK, NEW HAMPSHIRE**

**MERRIMACK YOUTH ASSOCIATION**

BETA JOB NO. 28174  
 ISSUE DATE 3/7/2023  
 SHEET NO. 11 OF 43

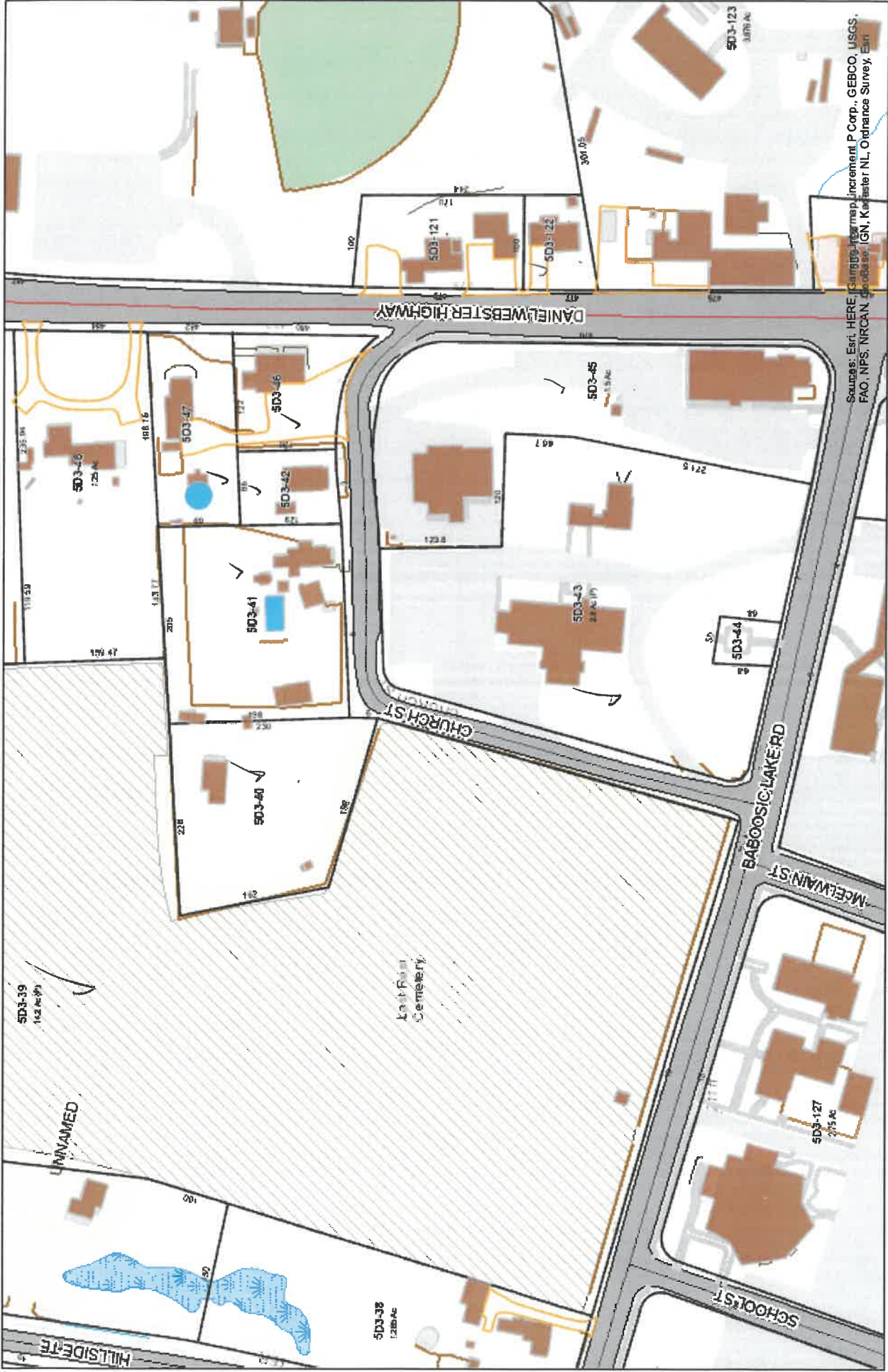
SCALE: 1" = 20'  
 SCALE IN FEET 1" = 20'

REGISTERED PROFESSIONAL PREPARED BY: [Signature]  
 SUBCONSULTANT: BETA  
 WWW.BETA-INC.COM

For Review Only

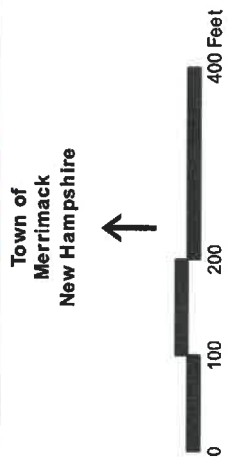
DRAWN BY: CM  
 DESIGNED BY: CT  
 CHECKED BY: IS

NUMBER	DATE	MADE BY	CHECKED BY	REVISIONS



Sources: Esri, HERE, DeLorme, Mapbox, InCREMENT P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Esri, Swisstopo, IGN, Kadaster NL, Ordnance Survey, Esri

- Legend**
- Driveways
  - Buildings
  - Building
  - Pool
  - Easements
  - Parcels
  - Road Labels
  - Building
  - Pool
  - Guardrails
  - Sidewalk
  - Road
  - Highway
  - Railroad



**CHURCH STREET**  
 MERRIMACK DEPARTMENT OF PUBLIC WORKS  
 6 BABOOSIC LAKE RD  
 MERRIMACK, NH 03054  
 SCALE: 1 INCH = 200 FEET  
 DATE: MARCH 29, 2024



# TOWN OF MERRIMACK, NH

6 BABOOSIC LAKE ROAD • MERRIMACK, NH 03054 • WWW.MERRIMACKNH.GOV

April 2, 2024

Dawn Tuomala, PWD Director  
6 Baboosic Lake Road  
Merrimack, NH 03054

RE: TCC Recommendations for Church Street

Dear Dawn,

At their meeting of March 29, 2024, the Merrimack Town Center Committee unanimously again endorsed the recommendations made by the Town Center Committee as described in the letter of Peter Flood (on behalf of the TCC) in his letter to Finlay Rothhaus of November 18, 2013.

These recommendations included making Church Street a dead-end street at the top of the hill and that the intersection of Church Street and Route 3 be eliminated. This will improve safety near the Baboosic Lake Road intersection and allow construction of a sidewalk along the west side of Route 3 between the Merrimack Library and Wire Road.

The TCC thanks you for your consideration and keeping a walk-able Town Center in your plans for Merrimack's future.

Nelson R. Disco, Chairman, TCC

Cc: Paul Micali, Town Manager  
Merrimack Town Council

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Assessing P: 603-424-5136 F: 603-424-0461	Community Development P: 603-424-3531 F: 603-424-1408	Finance P: 603-424-7075 F: 603-424-0516	Human Resources P: 603-424-2331 F: 603-424-0461	Media Services P: 603-423-8561 F: 603-424-0461
Public Assistance P: 603-423-8535 F: 603-424-0516	Public Works Administration P: 603-424-5137 F: 603-424-1408	Town Council P: 603-424-2331 F: 603-424-0461	Town Manager P: 603-424-2331 F: 603-424-0461	

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Date: November 18, 2013

To: Finlay Rothhaus, Chairman Town Council,  
Merrimack Town Council  
Eileen Cabanel, Town Manager

Subject: Recommendation by the Town Center Committee for the Closure of Church Street and Daniel Webster Highway intersection.

Ladies and Gentleman,

Over the past year the Town Center Committee, in accordance with our charge from the Town Council, has devoted considerable time to consideration of extending the Town Center sidewalk along the west side of Route 3 (DWH) north from the Merrimack Public Library to Wire Road. This was deemed to be an appropriate time to consider this part of the project because of the design work being undertaken by the PWD to reconfigure the Wire Road/Route 3 intersection.

The immediate apparent obstacle to extending this sidewalk is the intersection of Church Street and Route 3. This intersection poses safety problems for motorists as well as being an obstruction to a sidewalk because of Church Street's pitch, the contour of the neighboring property, and proximity to the Baboosic Lake Road intersection. This safety issue was brought out in the 2009 iTrac Town Center Plan (page 9) and has been noted by many users and residents of Church Street. A logical and economical solution to this safety problem appears to be to close off the Church Street/Route 3 intersection, dead-ending Church Street at the top of the hill.

During the past year our committee visited with all the "stakeholders" we could identify who might have an interest in Church Street. We met with the Public Works Department, Fire Department, Police Department, Highway Safety Committee, the Senior Citizens Club, the Library Trustees, the John O'Leary Adult Community Center and the Congregational Church Deacons. Our initial discussions with these groups indicated that all agreed that the intersection was a dangerous one and closing the intersection would be in the best interest of public safety. (See Highway Safety Committee Minutes of April 11, 2013, page 14.)

To date, all emergency groups feel that making Church Street a dead-end Street would not hinder any of the emergency access needs and would eliminate a rather dangerous intersection at Church Street and Route 3.

Letters were also sent to each of the property owners on Church Street, asking for input. Several of the abutters responded with issues that exist on Church Street at the

present time having to do with traffic and parking on the street. Two Public Discussion meetings were held to identify and understand the abutters' concerns.

After consideration of these reports and recommendations received, the Town Center Committee offers the following recommendations for Town Council and Town Manager action:

- It is recommended that Church Street be made a dead-end street at the top of the hill, that the intersection of Church Street and Route 3 be eliminated, and that discontinuance of the Church Street intersection and sidewalk planning be included as part of the Wire Road Intersection planning and reconstruction presently being undertaken by the Town PWD.

At the public discussions, most Church Street residents seemed to feel that the addition of sidewalks along Route 3 was a good thing, however they did raise several presently existing traffic and parking issues that could be addressed along with the intersection closure or in future CIP planning.

These include:

- Investigate means of improving the intersection of Church Street/Baboosic Lake Road and McElwain Street to alleviate conflicting traffic movements.
- Parking at the Adult Community Center is a problem, especially on Sunday mornings. Explore the acquisition of the Choueri property, which could relieve parking problems at the Adult Community Center.
- Investigate tree removal to ease the sharp turn on Church Street which is difficult for busses.
- Better signage prohibiting access to Baboosic Lake Road through the Congregational Church driveway is desired.
- Relocation of the Library could relieve much of the through-traffic on Church Street.

Respectfully Submitted,

Peter Flood, Chairman, Merrimack Town Center Committee  
Nelson R. Disco, Church Street Sub-committee, TCC

Encl: (1) Charge to the Town Center Committee  
(2) Minutes of Highway Safety Committee, April 11, 2013, page 14  
(3) iTrac TC Pedestrian and Trail Master Plan, pages 6 and 9





# MERRIMACK POLICE DEPARTMENT

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31 Baboosic Lake Road • Merrimack, NH 03054  
(603)424-3774 • Fax (603)424-1760  
*www.merrimackpd.org*

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## MEMO

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**DATE:** APRIL 8, 2024  
**TO:** PAUL MICALI, TOWN MANAGER  
**FROM:** BRIAN LEVESQUE, CHIEF OF POLICE  
**RE:** CHURCH STREET

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The Merrimack Police Department does not object to the closing of Church Street at Daniel Webster Highway. The closure will not affect the operations of the department. Over the last ten years, there have only been 9 accidents at the intersections. Please let me know if you need anything else.

## Becky Thompson

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**From:** Paul Micali  
**Sent:** Monday, April 8, 2024 8:41 AM  
**To:** Becky Thompson  
**Subject:** FW: Church St

FYI and Back-up

*Paul T Micali*  
*Town Manager*  
*(603)424-2331*

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**From:** Mark DiFronzo <mdifronzo@merrimacknh.gov>  
**Sent:** Thursday, February 16, 2023 4:17 PM  
**To:** Paul Micali <pmicali@merrimacknh.gov>  
**Subject:** Church St

In speaking with A/C Newman and Fire Marshall Manuele, neither recall why that section of Church needed to stay open.

We are good with closing it, there seems to be plenty of room for us to get apparatus out if we need to respond there for a call.

Let me know if you need anything else

**Mark W. DiFronzo**  
**Chief of Department**  
**Merrimack Fire Rescue**  
[mdifronzo@merrimacknh.gov](mailto:mdifronzo@merrimacknh.gov)



Merrimack Fire – Rescue Department  
432 Daniel Webster Highway  
Merrimack, New Hampshire 03054  
Office: 603-424-3690  
Fax: 603-424-0603