

TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. Public Hearing requests must be submitted <u>20</u>

<u>days prior</u> to the requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION			
Date Submitted: 5/2/2024		Date of Meeting: 5/9/2024	
Submitted by: Leo Laviolette		Time Required: 15 minutes	
Department: Department of Public Works		Background Info. Supplied: Yes X No [
Speakers: Leo Laviolette and Dawn Tuomala			
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)			
Appointment:		Recognition/Resignation/Resign	tirement:
Public Hearing:		Old Business:	
New Business:	X	Consent Agenda:	
Nonpublic:		Other:	
TITLE OF ITEM			
New Hampshire Clean Water State Revolving Funds Programs			
Description of Item			
The Department of Public Works is requesting that the Merrimack Town Council allow the Town Manager to sign all documents required to submit the applications for the NH Department of Environmental Services (NHDES) for four Clean Water State Revolving Fund (CWSRF) programs. Details to each application are described in the attached memo.			
REFERENCE (IF KNOWN)			
RSA:		Warrant Article:	
Charter Article:		Town Meeting:	
Other:		N/A:	
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)			
Projector:		Grant Requirements:	
Easel:		Joint Meeting:	
Special Seating:		Other:	
Laptop:	X	None:	
CONTACT INFORMATION			
Name: Leo Lavie	olette	Address: 6 Bab	oosic Lake Road
Phone Number: 603-424-5	5137	Email Address: llaviol	lette@merrimacknh.gov
Approval			
Town Manager: Yes N	Io 🗌	Chair/Vice Chair: Yes	No 🗌



TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

DATE: May 2, 2024

AT (OFFICE): Department of Public Works

TO: Paul Micali

Town Manager

FROM: Leo Laviolette, PE

Deputy Director Public Works

SUBJECT: Town Council Presentation - New Hampshire Clean Water State Revolving Fund

Programs

The Department of Public Works is requesting that the Merrimack Town Council allow the Town Manager to sign all documents required to submit the applications for the NH Department of Environmental Services (NHDES) for four Clean Water State Revolving Fund (CWSRF) programs. The applications are similar to the CWSRF programs that have been previously applied for and accepted. Details to each application are as follows:

- Stormwater Asset Management Grant: This is a \$30,000 grant for improvements to our Stormwater asset management program in Town. It is a one-time, non-competitive grant for use in better tracking and maintaining our stormwater assets. It is allowed to be used for consultant services, software, or equipment that assists with tracking and management of stormwater assets. It is not to be used for new infrastructure or maintenance of existing infrastructure. The DPW Administration and Engineering Division is proposing to utilize this grant money to fund new survey equipment that can be used to accurately locate stormwater features. The locations of the assets would be put into the GIS system, helping to increase the accuracy of our existing system. GPS survey equipment and tablets will be used to locate the features, and can be utilized by a single person, substantially saving labor and time.
- Waste Water Asset Management Grant: This is another \$30,000 grant for improvements to our Wastewater asset management program in Town. It is a one-time, non-competitive grant for use in better tracking and maintaining wastewater assets. It is allowed to be used for consultant services, software, or equipment that assists with tracking and management of stormwater assets. It is not to be used for new infrastructure or maintenance of existing infrastructure. The DPW Wastewater Division is proposing to utilize this grant money to fund new pipe camera equipment that has much better locating ability when filming pipes. All data would then be put into the GIS system to improve accuracy.
- 3) <u>Horseshoe Pond Drainage Study CWSRF Loan</u>: This competitive CWSRF loan will be applied for a drainage and water quality study for Horseshoe Pond. This study will mirror the basic objectives

of the Baboosic Lake Pine Knoll Shores Drainage Study performed in 2021. The loan is for initial study and conceptual design purposes and therefore qualifies for the full principal forgiveness up to \$100,000. The budget of the study will be limited to the full principal forgiveness amount.

4) Pennichuck Wastewater Pump Station CWSRF Loan: This competitive CWSRF loan application will be to develop a conceptual design and cost estimate to update the aging Pennichuck Wastewater Pump Station. As above, this loan program is for the initial study and conceptual design, therefore will qualify for principal forgiveness of up to \$100,000.

Should you have any questions please let me know,

Leo Laviolette

CC: Dawn Tuomala, Director

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