



# Town Council Meeting Agenda



Thursday, September 23, 2021, at 7:00 PM, in the Matthew Thornton Room

## Call to Order

## Pledge of Allegiance

## Announcements

## Comments from the Press and Public

## Recognitions, Resignations and Retirements

### **1. Recognition of Full-time Years of Service of Town Employee**

*Submitted by Human Resources Coordinator Sharon Marunicz*

The Town Council will present a recognition award to the following employee:  
Tammie Lambert (Finance Department) – 20-year plaque (DOH: 6/18/2001)

### **2. Recognition of Retirement of Town Employee**

*Submitted by Human Resources Coordinator Sharon Marunicz*

The Town Council will present an award to Fire Chief Matthew J. Duke in recognition of his retirement after almost 23 years of full-time service with the Town of Merrimack Fire & Rescue Department. Matt retired on July 31, 2021. He will be awarded with a plaque.

## Appointments

## Public Hearing

### **1. Public Hearing - Chapter 193, Updated Welfare Guidelines**

*Submitted by Welfare Administrator Patricia Murphy*

The Town Council will hold a public hearing to consider the recommended proposed amendments to Chapter 193, Welfare Guidelines, of the Merrimack Town Code, pursuant to Charter Article V.

### **2. Public Hearing – Acceptance & Expenditure of Staffing for Adequate Fire and Emergency Response (SAFER) Program Funds**

*Submitted by Interim Fire Chief Richard Harris*

The Town Council will hold a public hearing to authorize the acceptance and expenditure of up to \$2,559,254.16 from the Staffing for Adequate Fire and Emergency Response (SAFER) program made available through the Federal Emergency Management Agency (FEMA), for Merrimack Fire Rescue to hire firefighters/paramedics, in accordance with RSA 31:95-b and Charter Article 8-15.

### **3. Public Hearing – Request to Release Certain Portions of Previously Dedicated Elizabeth Drive, Squire Road, and Charles Road**

*Submitted by Attorney Brett Allard*

The Town Council will hold a public hearing to consider the request filed by RCL Realty LLC to release certain portions of previously dedicated Elizabeth Drive, Squire Road, and Charles Road, in accordance with RSA 231:52. The Council will take testimony to determine whether the requested portions of these roads are still needed for public travel.

## Legislative Updates from State Representatives

## Town Manager’s Report

## Consent Agenda

### **1. Consideration of Change to Chapter 92 of the Merrimack Town Code [Final Reading]**

*Submitted by Town Council Chair Tom Koenig and Vice Chair Finlay Rothhaus*

The Town Council to consider the acceptance of recommended changes to Chapter 92, Amusement Devices, of the Merrimack Town Code, pursuant to Charter Article V.

## Old Business

### **1. American Rescue Plan Act Funds for Private Well Owners Discussion [Tabled at the September 9, 2021 Town Council meeting]**

*Submitted by Town Councilor Nancy Murphy*

Discussion and proposed consideration to use American Rescue Plan Act of 2021 funds for private well owners.

## New Business

### **1. Authorization for Issuance of a Building Permit for a Lot without Frontage – Ruland Revocable Trust (312 Baboosic Lake Road)**

*Submitted by Community Development Director Tim Thompson*

The Town Council to consider the recommendation of the Planning Board for the issuance of a building permit on a lot without frontage, in accordance with the requirements of RSA 674:41.

### **2. Request to Expend from the Communications Capital Reserve Fund for New Record Management System for Police & Fire**

*Submitted by Police Chief Brian Levesque*

The Town Council to consider the request to expend \$250,000 from the Communications Capital Reserve Fund for the replacement of current Record Management System (RMS) and Computer Aided Dispatch with new system called CSI. This RMS will integrate Police and Fire into the same program.

### **3. Donation Acceptance from Resident for the Merrimack Police Department**

*Submitted by Deputy Chief Matthew Tarleton*

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$300.00 from resident John C. Karch to the Merrimack Police Department to be used towards community based outreach programs, pursuant to RSA 31:95-b and Charter Article 8-15.

### **4. MS-434 Update**

*Submitted by Finance Director Thomas Boland*

The Town Council to receive an update on the MS-434.

### **5. Investment Policy**

*Submitted by Finance Director Thomas Boland*

The Town Council to review and consider the approval of the Town's Investment Policy, for the investment of public funds held by the Town Treasurer, in accordance with RSA 35:9 and RSA 41:29 for FY 2021-22.

## **Minutes**

Approve the minutes from the following Town Council meeting:

◆ September 9, 2021

## **Comments from the Press**

## **Comments from the Public**

## **Comments from the Council**

## **Adjourn**

A copy of the backup material for each agenda item is available for review in the Town Council's Office located at the Merrimack Town Hall.

Posted: September 17, 2021