



Town Council Meeting Agenda



Thursday, November 18, 2021, at 7:00 PM, in the Matthew Thornton Room

Call to Order

Pledge of Allegiance

Announcements

Comments from the Press and Public

Recognitions, Resignations and Retirements

Appointments

Public Hearing

Legislative Updates from State Representatives

Town Manager's Report

Consent Agenda

1. Proposal to Increase Athletic Field Rental Rates [Tabled at the November 4, 2021 Town Council meeting]

Submitted by Parks and Recreation Director Matthew Casparius

The Town Council to review current fee charges to rent athletic fields in Merrimack and consider a proposal to increase those fees to bring them up to market rate.

Old Business

1. Flying Eagles Field Enhancement Project Request [Tabled at the November 4, 2021 Town Council meeting]

Submitted by Robert Fregault

The Town Council to consider The Flying Eagles' request to restore the field to its original open boundaries by removing a select number of trees located on the Town owned property on Caron / Griffin Street, known as the Sklar Waterfront Park.

New Business

1. Computer CRF Withdrawal Request – DocStar Renewal

Submitted by IT Coordinator Jonathan Dias

The Town Council to consider Information Technology's request to withdrawal \$12,558 from the Computer Capital Reserve Fund for the Docstar Renewal. The Docstar system is utilized by Town personnel as a scanning workflow platform to archive all of the paper records for personnel and Town records for all of the departments.

2. Credit Card Implementation Discussion

Submitted by Finance Director Thomas Boland

The Town Council to discuss and consider a proposal to equip the Finance, Code Enforcement, Solid Waste and Wastewater departments with the hardware and software required to start accepting credit card payments for transactions such as ambulance fees, permits, inspections, applications, dump fees, compost fees, etc.

3. 1st Quarter Financial Review

Submitted by Finance Director Thomas Boland

Finance Director Thomas Boland will review the key financial information of the quarter ending September 30, 2021.

Minutes

Approve the minutes from the following Town Council meeting:

◆ October 28, 2021

Comments from the Press

Comments from the Public

Comments from the Council

Adjourn

A copy of the backup material for each agenda item is available for review in the Town Council's Office located at the Merrimack Town Hall.

Posted: November 12, 2021