

Town Council Meeting Minutes



Thursday, June 24, 2021, at 7:00 PM, in the Matthew Thornton Room

Call to Order

4 Chairman Koenig called the meeting to order at 7:10 pm. Present at the meeting were Chairman

Koenig, Vice Chair Rothhaus, Councilor Harrington, Councilor Healey, Councilor Hunter, Councilor

Murphy, Councilor Woods, and Town Manager Paul T. Micali.

6 7 8

1

2

3

5

Pledge of Allegiance

Chairman Koenig led the Pledge of Allegiance.

9 10 11

12

Announcements

Please join us in a moment of silence for John "Jack" Balcom, who passed away on Tuesday, June 22nd. Jack was a member of the Trustee of Trust Funds for many years.

13 14 15

Upcoming Town Council Meetings:

- Thursday, July 15, 2021, 7:00 PM Regular meeting
- Thursday, August 19, 2021, 7:00 PM Regular meeting

17 18 19

20

21

16

We are less than 2 weeks away from the Town of Merrimack's 4th of July Celebration. On Friday, July 2nd; the Merrimack Concert Association will be holding their annual holiday patriotic concert at Abbie Griffin Park from 7:00-8:30 pm. Please note that the concert is on Friday July 2nd and not on Saturday July 3rd due to a conflict that the Merrimack Concert Association has on the 3rd.

222324

25

26

The 4th of July Parade will take place on Sunday, July 4th and will begin as always at 1:00 pm. 2021 is a special year for the Town of Merrimack since we are celebrating our 275th birthday and we are hoping to make this year's parade extra special. Registration is now open to enter a float into the Parade. We are currently looking for volunteers to assist us with parade setup and in the parade itself.

27 28 29

30 31 The Annual Fireworks Display will take place on Sunday July 4th at 9:00 pm at Merrimack High School. DJ Darren Roy will be providing Pre-Fireworks music from 7:30 – 9:00 pm at the High School. There will not be any food available at the fireworks. For questions contact Parks & Recreation at 882-1046.

323334

Comments from the Press and Public

None.

36 37

Recognitions, Resignations and Retirements

38 None.

39 40

Appointments

41 None.

42 43

Public Hearing

44 None.

45 46

Legislative Updates from State Representatives

- 47 Greetings, Town Councilors:
- I am writing this email from the House session at the Bedford Sportsplex.

HBs 1 and 2 (state budget) PASSED through the House today. They are both headed to the 1 2 Governor's desk for signature.

3

- For my Legislative Update for tonight's meeting, please relay this news along with a resend of Sen. 4
- 5 Daniels' email below and attachment outlining budget items.

6

- 7 Many thanks,
- 8 Rep. Maureen Mooney
- (R-Merrimack) 9

10 11

Dear Town Manager Micali and Merrimack Town Council members,

12 13

14

On June 17, 2021, House and Senate conferees reached an agreement on the last of the bills that make up the 2022-23 state budget. While there are numerous facets to the state budget, I wanted to share with you those items that are most pertinent to the governing boards in Senate District 11.

15 16 17

18

Fiscally Responsible Spending

- Fiscally responsible and balanced state budget that has \$13.5 billion in total spending.
- 19 • Spends \$172.5 million (3%) less than the prior budget in general and education trust fund combined.
- 20 • Builds the Rainy Day Fund (state surplus) to \$158.6 million, the highest in state history.

21 22

Tax Reductions for All New Hampshire Residents

• Decreases the State-Wide Education Property Tax by \$100 million, directly resulting in lower property tax bills for constituents across the state.

24 25

26

23

- Reduces the Meals and Rooms Rate to 8.5%, making support of our hospitality industry more
- 27 affordable.
- 28 • Reduces the Business Enterprise Tax rate to 0.55%, helping small businesses to grow.
- 29 • Increases the filing threshold to help both large and small job creators pay less in taxes, enabling 30 them to invest more in their business and their employees. Over 30,000 small businesses will now be 31 exempt from tax filings.

32 33

• Reduces the Business Profits Tax rate to 7.6% to help us remain competitive regionally and help us attract more, and better paying, jobs.

34 35 36

• Fully phases out the Interest and Dividends Tax over five years. Many view this tax as a tax on income, and this will make New Hampshire officially income tax-free.

37 38 39

• Refunds any businesses fined under executive or emergency orders due to COVID-19.

40 41

43

Property Tax Relief - Money Back to Municipalities

- Creates a Meals and Rooms Municipal Revenue Fund, earmarking revenue back to cities and towns, 42 and preventing it from being siphoned off to fund state government.
- 44 • Sends \$188 million from the Meals and Rooms Tax revenue back to cities and towns for property tax 45 relief – an increase of \$50.5 million over the last budget.

46 47

• Provides \$15.6 million in FY 2021 for grants for wastewater projects across the state.

- Provides \$83.3 million in estimated aid to municipalities by fully funding highway block grants at
 \$69.7 million over the biennium and appropriating \$13.6 million in state aid for municipal bridge projects.
- Increases funding by \$29.1 million for county nursing homes to lower the county tax rate for
 taxpayers.
- Allows funds received by municipalities from the American Rescue Plan Act 2021 (ARPA) to be considered unanticipated revenue, which may be accepted and expended. This allows SB2 towns to accept and spend ARPA funds without holding a special election and session (or waiting until the next election in March 2022).

Safe Streets

- Makes investments in Granite Shield, which continues to work on drug trafficking interdiction aimed at preventing the supply of illegal drugs from entering NH, as well as adding funding for public defenders needed after arrests are made.
- Provides \$500,000 to Internet Crimes Against Children Fund.

Education

- Increases state aid by nearly \$100.0 million over the biennium via the education funding formula. The education funding formula was corrected to ensure schools were not hurt by the COVID enrollment drop, providing \$67 million in additional aid. It also provides an additional \$17.5 million in each year for free or reduced meals for the student population.
- Provides full funding to school districts that began full-day kindergarten programs in the 2019-20 and 2020-21 school years, ensuring school districts that begin full-day kindergarten programs would receive full adequacy payments in the first year of the program.
- Provides \$82.0 million for school building aid, which includes \$52.0 million for payments on previously approved projects and \$30.0 million for new school building aid projects
- Provides \$67.2 million over the biennium to fully-fund special education aid for higher cost students (formerly known as "catastrophic aid") to school districts.
- Provides \$18.0 million over the biennium for career and technical education (CTE) tuition and transportation aid to school districts.
- Provides \$1.5 million over the biennium for the NH Robotics Education Development Program.

Additional Highlights

- Consolidates the Public Utilities Commission, the Office of Strategic Initiatives, Consumer Advocate, and Site Evaluation Committee to create the Department of Energy and more government efficiency.
- Removal of the Exit 10 tolls on the F.E. Everett Turnpike effective January 1, 2022.
- These items, and more, are coming before the House and Senate for approval or rejection of the state budget on Thursday, June 24. Specifically, Merrimack would receive the following estimates:
- 48 Adequate Education Grants FY23 \$16,086,731 49 Meals and Rooms Revenue Sharing FY21 \$ 1,327,663

1	FY22 \$ 1,784,881		
2	FY23 \$ 1,844,669		
3			
4	This budget is good for Merrimack businesses and taxpayers alike, but only if it passes. If it fails and		
5	the budget has to be renegotiated, it is questionable whether or not these benefits to the town would		
6	exist in a renegotiated budget.		
7			
8	Please share your opinion with your elected state officials before they vote on June 24.		
9			
10	Respectfully,		
11	Senator Gary Daniels		
12	Senate District 11		
13			
14	Town Manager's Report		
15	• The preconstruction meeting for the Phase III Wastewater upgrade was held yesterday. Our		
16	, , , , , , , , , , , , , , , , , , ,		
17	The project will be substantially complete by July 5, 2023 and fully complete by September 3,		
18	2023.		
19			
20	• Merrimack Highway crew completed the first mowing of the Solid Waste landfills today. The		
21	mowing is required at least twice per year to protect and maintain the liner on the closed		
22	landfills.		
23			
24	• The Public Works Highway Division would like to welcome Michael Harris to the team.		
25	Michael will be working as the new Stormwater Foreman.		
26			
27	• FL Merrill is constructing a drainage improvement for the Town on Derry Street and Joppa		
28	Road. The project is expected to take less than two weeks and will address a serious drainage		
29	issue along Joppa Road in the area of Derry Street.		
30			
31	Consent Agenda		
32	None.		
33	Old Dusiness		
34 35	Old Business None.		
36	None.		
37	New Business		
38	1. Committee Appointments		
39	Submitted by Town Council Chairman Tom Koenig and Vice Chair Finlay Rothhaus		
40	The Town Council to consider appointing the following individuals to Town committees,		
41	pursuant to Charter Article 4-8:		
42	➤ Bess-Arden Parks – Agricultural Commission (Full member)		
43	Eric Starr – Conservation Commission (Full member)		
44	➤ Chip Pollard – Heritage Commission (Full member)		
45	➤ Michelle Creswell – Parks and Recreation Committee (Full member)		
46	➤ Julie Poole – Parks and Recreation Committee (Full member)		
47	Phil Przybyszewski – Parks and Recreation Committee (Alternate member)		
48	Neil Anketell – Planning Board (Full member)		
49	➤ Rodney Buckley – Zoning Board of Adjustment (Full member)		
50	➤ Ben Niles – Zoning Board of Adjustment (Full member)		
51			

<u>MOTION</u> made by Councilor Harrington and seconded by Councilor Healey to approve all the appointments to the various Committees and Boards as presented in the agenda. MOTION CARRIES 7-0-0

1 2

2. MS4 Update; Provide the Town Council with the Yearly Update on the MS4 Program
Submitted by Dawn Tuomala and Kevin Anderson
The program has made progress in meeting the EPA requirements with the addition of our ne

The program has made progress in meeting the EPA requirements with the addition of our new Environmental Coordinator. As a requirement of the permit we need to have a public review as part of the process.

Kevin Anderson was present to provide an update on the MS4 Program, specifically 6 topics: the communities affected the stormwater coalitions that the town is a part of, the first year program and how it was set up, minimum control measures, last year's EPA audit, and a brief status of what is currently going on. He then began a PowerPoint presentation highlighting some key facts:

• The EPA is who determines if a community is an MS4 region, based on a population calculation that determines if an area is urban or not.

- There are 66 regulated communities in NH, 16 of which have waivers and 3 of which are non-traditional.
- Merrimack falls under the New Hampshire Lower Merrimack Valley Stormwater Coalition.
- NHDES provides assistance, coordinates meetings, and keeps track of templates.
- The Coalition works together with other communities to relay information, bounce ideas off each other, and share templates.

Mr. Anderson then presented information on Minimum Control Measures (MCMs), which are part of the program and include: public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site stormwater runoff control, post construction stormwater management, and good housekeeping and pollution prevention. Some goals of the MCMs include educating the public and engaging the community in the review and implementation of the Stormwater Management Program. Additionally, Mr. Anderson stated that another main goal for the town is re-writing town codes, particularly the stormwater regulations. He then shared that field staff has been collecting various samples from rivers, brooks, and lakes as well as dry weather outfall sampling, in which they test for nitrogen, phosphate, e-coli, etc. Councilor Healey asked what an outfall is, in which Mr. Anderson stated that it is the outlet pipe that the stormwater releases its water into the adjacent water body.

Mr. Anderson then discussed construction site stormwater runoff control, and how the main goal is to minimize or eliminate erosion and maintain sediment on construction sites. Further, Mr. Anderson stated that post construction maintenance is equally important. One major objective is to minimize the water quality impact from new development and reduce the water quality impact due to stormwater runoff from a redeveloped area through the creation of operations and maintenance plans. Lastly, Mr. Anderson briefly discussed the audit that took place last year from August 4th to August 7th. He stated that PG Environmental was the sub consultant, and it was concluded that the town fulfilled its obligations with the issuance of requested information. The EPA issued a final report on October 8, 2020, and they did not constitute any formal notice of violation. He then closed his presentation by stating that all this information as well as annual reports can be found online through the town's website under the Public Works- Stormwater section.

Councilor Woods wanted to commend Mr. Anderson and Ms. Tuomala for all their efforts on this program. Councilor Healey asked what constitutes as an illicit discharge and how they are found, in which Mr. Anderson replied that each body of water in town has a list of impairments and they are looking for the sources that cause these, which is the illicit discharge. Ms. Tuomala stated that this

could be something as simple as someone dumping a paint can down a storm drain or disposing dog waste down a storm drain.

Vice Chair Rothhaus asked if the 5,000 catch basins are mapped out, in which Mr. Anderson said that many of them are approximations and they are not all mapped out, but they are in the process of locating and creating a network to identify and determine where the pipes lead to. Councilor Murphy asked if the DPW would be looking into the illicit discharge, or if that is managed by NHDES, in which Mr. Anderson replied that he believes that health inspectors and NHDES would manage the enforcement, but he is not sure on this and wants to discuss with the Council in the future to determine the best avenue for this. Chairman Koenig asked how the town can be held responsible for legal enforcement without help from the EPA, in which Ms. Tuomala stated that she has begun this conversation with NHDES but has not received an answer from them yet. Currently, NHDES has the authority for legal enforcement and the town reports to them.

Councilor Healey asked if Ms. Tuomala's office would be in charge of reviewing construction plans for storm water runoff before construction begins, in which she replied that they are already reviewed ahead of time by Community Development. Councilor Harrington asked how many interns have been hired this summer to work on this project, in which Town Manager Paul Micali stated that there are five sophomore year engineering student interns, four of which are in the general government, and one is in Wastewater.

3. Request to Withdraw Funds from Solid Waste Capital Reserve Fund for Purchase of Two New Steel Open Top Live Floor Trailers

Submitted by Public Works Director Kyle Fox and Solid Waste Foreman Kris Perrault The Solid Waste Division of Public Works is requesting the Town Council authorize a withdrawal from the Solid Waste Equipment Capital Reserve Fund of \$159,994 to purchase two new steel body open top live floor trailers to replace two 2005 live floor trailers as part of the planned equipment replacement program.

 Town Manager Paul Micali began by stating that these trailers, which haul trash and debris from the Transfer Station multiple days a week, have been planned on being replaced for a number of years. Considering the new fiscal year starts in a few days, the plan is to bridge both fiscal years as purchasing the new trailers together would result in a better purchasing deal. Because the Town Council acts as agents to spend from the Capital Reserve Fund, Mr. Micali is asking to take \$159,994 out of the Capital Reserve Fund as there is sufficient funding for this due to savings acquired throughout the year. Solid Waste Foreman Kris Perrault then shared that there are two vendor bids currently, one from SpecTek Manufacturing, who manufactured the current trailers, and Utility Trailers of NE, who manufactures aluminum trailers. He then shared that the trade in allowance is the same for both venders, which is \$1,500. The first bid from SpecTek was \$81,500 per trailer, totaling a little over \$160,000 for both trailers. Utility Trailers of NE's bid came to \$91,000 per aluminum trailer, totaling \$180,000. Aluminum post and sheet trailers would cost \$92,800. Utility Trailers of NE currently has one 48 foot trailer in stock which would cost \$94,000, but the size of this trailer would not work for the location. He then shared that there is a waiting period of around 150-180 days to have the trailers made. Mr. Perrault then stated that SpecTek offers a five year warranty, while Utility Trailers of NE only offers a two year warranty. Additionally, he shared that he prefers a steel trailer as opposed to an aluminum one as it is costly to repair and more susceptible to damage. However, a downside to steel trailers is that they rust from the inside out, so repairs can get costly as time goes on (typically around 11 years). Ultimately, he recommended going with SpecTek Manufacturing to purchase the two new trailers based on the pros and cons of both vendors.

- 1 Chairman Koenig asked what SpecTek's warranty covers, considering most of the steel trailers don't
- 2 run into repair issues until the 11 year mark, in which Mr. Perrault replied that the running gears and
- spring hangers would be covered under their warranty as they are always moving when lifting to dump trash.
- 5 Councilor Healey then asked what a live floor is, in which Mr. Fox clarified that they are little slats
- 6 that hydraulically move back and forth next to each other. Councilor Healey then asked if there is some
- 7 type of rust treatment or preventative measures on the trailers when they are first delivered, in which
 - Mr. Perrault stated that the trailers are washed professionally twice a year and washed weekly to keep
- 9 them clean and prevent rust, but he will have to look into preventative measures to reduce rusting on
- 10 the inside.

Councilor Woods shared that he agrees with the assessment that the steel body for the trailers is the better choice considering the various amounts of trash that are in the trailers and the damage the trash can cause.

Councilor Hunter asked if the waiting period for the trailers to be made would create any challenges, in which Mr. Perrault stated that he is confident that the trailers they currently have will last that time and he is not worried about this. Councilor Hunter then stated that the form the Town Council has states that the budget for each trailer is \$70,000 and he is wondering if the extra cost would pose any issues, in which Town Manager Paul Micali stated that it would not as there is extra money in the budget for these. Councilor Hunter then asked if they knew what the discount is for buying two trailers at a same time versus buying one at a time, in which Mr. Micali stated that the bid was for two and not one so that information is not available.

Councilor Harrington stated that she liked the way the information was presented to the Town Council and she appreciated having the pros and cons laid out to help the Council make a decision.

MOTION made by Councilor Woods and seconded by Councilor Hunter to expend \$159, 994 to purchase two new steel body live floor trailers to replace two 2005 live floor trailers as part of the planned Equipment Replacement Program for the Solid Waste Division and to withdraw from the Solid Waste Capital Reserve Fund. MOTION CARRIES 7-0-0

4. Town of Merrimack and Merrimack Youth Association Agreement Review Submitted by Town Manager Paul Micali The Town Council to consider the renewal of a 3-year agreement between the Town of Merrimack and the Merrimack Youth Association.

Councilor Harrington wanted to announce that John Calabro, who is the head of the Merrimack Youth Association, was supposed to attend the meeting tonight, but he had emergency surgery and is not present for the discussion. Since Mr. Calabro has been working closely with Town Manager Paul Micali, he would be the best person to answer any questions the Council may have. Mr. Micali then gave a brief overview, stating that the MYA is looking to renew their 3 year contract, which is normally what has been signed in the past. However, the last few years have been 1 year contracts. Last year, the MYA asked if they could include out-of-town participants for football, lacrosse, and wrestling to help fill open spots on various teams. Because of Covid, some other communities were not participating in sports and there was a need for additional spots on these teams. The MYA was able to accommodate this without displacing any Merrimack participants and ensured they were placed first and then the out-of-town children filled any remaining spots. The MYA plans to do this moving forward as it worked out well. Mr. Micali then stated that this is only for children whose towns do not have an active program, and there will be an upcharge for the children that come to play in Merrimack. Mr. Micali then wanted to highlight the payment of funds. Because the MYA has been meeting audit

deadlines, Mr. Calabro has asked for a 50/50 split regarding funding, with 50% being paid in July and 50% in December. Mr. Micali stated that he does not believe this would work out as 50% of funding is not doable for many programs. He then proposed a 60/40 split, where the MYA would give the programs 40% up front to be used as seed money, in which Mr. Calabro is in agreement with.

Councilor Harrington wanted to share that she was on the board and was very much behind making sure that the MYA understood what was required regarding the auditing criteria. She believes that in the past few years, the MYA has reflected on this and has improved. She feels comfortable with what Mr. Micali and Mr. Calabro have agreed upon. She also wanted to touch upon the out-of-town participants, particularly the safety of age requirements for sports. She shared that if there are not enough participants in the appropriate age brackets, then younger or older children get grouped into this bracket, which is a safety concern when the span of an age group is too wide. Councilor Harrington believes that the method of using out-of-town children helps refine the age groups and make the groups fairer and safer.

Councilor Murphy wanted to clarify the language on page 1 of the documents the Council was given regarding certain sports activities. Previously, it was only listed as football and lacrosse, but now the wording has changed so she is wondering if any program in the MYA will be open to out-of-town participants or only certain sports as it previously was. Councilor Harrington said it would apply to any sports that are in need of children to play in the appropriate age brackets. If there are enough in-town participants for a particular team, then there will be no room for out-of-town children to participate in. Councilor Murphy stated that the language makes it sound like it's only for certain sports rather than being based on the need for participants. Councilor Murphy also asked to have wording added to include that priority will be given to Merrimack residents and out-of-town participants will be secondary. Mr. Micali and Councilor Harrington are in agreement with this.

Councilor Healey questioned the word "balance" being used when discussing the need for out-of-town children on the rosters, stating that she believes that the word "balance" does not mean the same thing as to fill open positions on rosters in which there is no availability for Merrimack residents. She suggests removing the word "balance" and just leaving "as needed". Councilor Harrington is in agreement with this. Councilor Healey then stated that on page 3, there is a part that says "modified accrual basis". Seeing as the MYA is composed of volunteers and not CPAs or Bookkeepers, she is asking to clarify what this phrase means. Mr. Micali replied that it's basically auditing terminology for modified cash and it is used for the town's audits. Councilor Healey then wanted to clarify on page 4 where it says "a severe material weakness", particularly what this phrase means as "severe" could be interpreted differently. Mr. Micali stated that there are standards that any auditor who reviews internal controls will know if they are severe or not.

Councilor Murphy then asked that since Covid has slowed down and many surrounding areas are resuming sport activities if there will be any stipulations or restrictions on out-of-town participants, in which Mr. Micali stated that he will have to double check with Mr. Calabro, but he believes the only restriction is that you cannot pilfer players from another town.

Chairman Koenig wanted to discuss the payment schedule, stating that in a three year cycle, if the MYA does not pay in time in the first year but then the second year rolls around, they get 40% with or without the audit. Mr. Micali stated that they can put language stating that if the preceding audit hasn't been received then no further payments will be made.

Councilor Woods stated that he has previously opposed this, but he feels somewhat comfortable now due to the changes in language and updates discussed tonight. Mr. Micali stated that he wants to work

with the MYA on tightening up the language and feels comfortable with bringing a final agreement to the July 15th meeting to review with the Council. The Council is in agreement with this.

5. PFAS in New Hampshire Fact Sheet Discussion

Submitted by Town Councilor Barbara Healey

The Town Council to discuss how to promote the New Hampshire PFAS fact sheet.

Councilor Healey stated that the NH PFAS fact sheet was created by Laurene Allen, who is one of the founding members of Merrimack Citizens for Clean Water, to be used as a teaching aid. Ms. Allen has been working with others to collect this information and Councilor Healey wanted to show this to the Council to discuss using this as part of the expanded communication efforts discussed at the prior meeting. She stated that on the town's website, information on PFAS is mainly website links from DES. She then shared that there is a Facebook page called Town of Merrimack Town Hall, and she believes this could be shared on that page to bring awareness to the public. Councilor Harrington stated that this should be looked into, as this page looks like it's an official town page, but the moderators of the page are not a part of town hall. Councilor Healey then asked the Council what their preference is for sharing this, primarily to determine if it should go on the town's web page or not. Chairman Koenig thinks it should go on the town's website, and Councilor Harrington thinks it should go on the website but under a separate page from the DES web links. The Council is in agreement to this.

Councilor Murphy wanted to thank Merrimack Citizens for Clean Water, especially Laurene Allen and Carol DiPirro, for all their efforts to make sure that this information gets out to the community, as well as Dartmouth for putting this fact sheet together.

Minutes

Approve the minutes from the following Town Council meeting:

♦ June 10, 2021

<u>MOTION</u> made by Councilor Healey and seconded by Councilor Harrington to approve the Town Council meeting minutes for June 10, 2021 as amended. <u>MOTION CARRIES 7-0-0</u>

Councilor Healey: Page 4, Line 1 and 2- "Planning Board" should be capitalized.

Comments from the Press

None.

Comments from the Public

Ben Niles from 11 Fernwood Drive wanted to comment on the PFAS Fact Sheet, suggesting that the fact sheet be posed on the Merrimack Patch as he gets alerts on his phone when breaking news or new articles are posted on that page. He was wondering if the link to the website can be handed over to the Merrimack Patch and have Merrimack news get alerted through the Merrimack Patch. Mr. Micali stated that if residents want, they can sign up for news alerts from the town website. He also stated that they will hopefully have a Facebook page up and running soon as well. Mr. Niles stated that he does not use Facebook or Google, but he will go to the town website and sign up for those alerts. He also asked about MS4, stating that he thinks there is a way to educate the public on chemical fertilization versus organic fertilization which is much less harmless for the water. He thinks that at some point, residents need to be educated on improving the water supply by taking these small measures. Lastly, he wanted to inquire about the Transfer Station, asking if it is more costly to recycle versus the dumping station in Pembroke and educating the public on this.

1	
2	

3

4

Comments from the Council

Councilor Murphy wanted to thank everyone that came to Hotdogz for Alzheimer's, stating that over 2,300 hot dogs were sold, which exceeded expectations and beat last year's total of 1,500. Chairman Koenig wanted to wish everyone a Happy 4th of July.

5 6 7

8

MOTION made by Councilor Woods and seconded by Councilor Hunter to adjourn the meeting. **MOTION CARRIES 7-0-0**

9 10 11

The meeting adjourned at 9:04 pm.

12 13 14

Respectfully submitted by Jenifer Steagald

