



Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · www.merrimacknh.gov

April 19, 2024

Request for Proposal Tree Removal

Proposals will be received by the Town of Merrimack until Wednesday, May 8, 2024 at 2:00PM for the removal of trees for the Highway Department. Bids shall include the following bid specifications and conditions:

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. The trees are tagged with yellow tape at the following locations:

- 21 Longa Rd. – 2 trees
- 116 Naticook Rd. – Wasserman Park – 2 Trees – one by Cabin 5 and one hung up over the trail leading from the playfield to the beach (see attached sketch)
- 482 Daniel Webster Highway – Kids Kove Playground – 1 large pine (see attached sketch)

Please contact Lori Halverson, Operations Manager, at (603) 423-8551 if you have any questions regarding the locations of the trees/stumps.

The proposal shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, (locations listed above) Merrimack, NH and shall include all labor and materials that are required to complete the Work.

- All trees are to be removed in total, no logs shall be left at the listed locations.
- Trees shall be cut as close to the ground as possible.
- Traffic Control can be provided by the Town when necessary.
- Trees may be removed from the list due to budget restraints.
- All work shall be completed by June 17, 2024.

Bids shall include all associated costs of liability insurance, supervision, labor, materials, tools, and travel to complete the work. All work shall be performed in accordance with the NH State Building Code.

The successful bidder will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no

less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The successful bidder must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Bids must be marked "Tree Removal" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 or faxed to (603) 424-0516 by the time specified above when they will be read aloud.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack's Purchasing Policy is available on the Town's website: <http://www.merrimacknh.gov/finance-department/pages/bid-opportunities>, a copy may be obtained by contacting the Purchasing Agent.

For additional information call Kelly Valluzzi, Purchasing Agent, at kvalluzzi@merrimacknh.gov or (603) 424-7075.



TOWN OF MERRIMACK, NEW HAMPSHIRE

FINANCE DEPARTMENT
6 Baboosic Lake Road
Merrimack, NH 03054

Tel: 603-424-7075
Fax: 603-424-0516

**Tree Removal
Proposal - Bid Form**

Due by 2:00PM on Wednesday, May 8, 2024

Tree Removal:

- 21 Longa Rd. – 2 Trees \$ _____
 - 116 Naticook Rd. – Wasserman Park – 2 Trees \$ _____
 - 482 Daniel Webster Hwy – Kids Kove Playground – 1 large Pine
\$ _____
- Total \$ _____

Bidder: _____

The above bid is provided in accordance with the Town’s bid invitation dated April 19, 2024 except as indicated below:

Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____ Fax No: _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____