



# Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · [www.merrimacknh.gov](http://www.merrimacknh.gov)

July 13, 2023

## REQUEST FOR BID FIRE EXTINGUISHER INSPECTIONS

Sealed bids will be received by the Town of Merrimack until 2:00 PM on Monday, July 31, 2023 to perform inspection, testing, and maintenance to the Town's fire extinguishers for the 1-year period beginning on August 14, 2023 and ending on August 12, 2024 with the option of one additional one-year term, in accordance with the enclosed detailed bid specifications and with the following conditions:

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions.

A list of building locations and estimated inventory of each location is attached in the bid specifications. **An updated list will be completed during the mandatory walk-through. The updated list and bid form will be sent to all attendees.** *The mandatory walk-through will be held on Monday, July 24, 2023 at 10:00am starting at the Town Hall, located at 6 Baboosic Lake Road.*

The successful bidder will schedule inspections as so not to re-inspect extinguishers that have just been inspected. Agreement with quoted prices shall be held for the 1- year period from August 14, 2023 through August 12, 2024 with the option of an additional one-year extension.

The bid shall be submitted on the Bid Form furnished herewith and shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, NH 03054.

Bids shall include all associated costs of liability insurance, supervision, labor, materials, tools, and travel to complete the work. All work shall be performed in accordance with the NH State Building Code and NFPA 25, "Standard for the inspection, Testing, and Maintenance of Water-Based Fire Protection Systems". The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

A price list shall be included with the bid form to include services/parts (cost of replacement extinguishers, recharging cost, brackets, tag an outdated extinguisher).

Three copies of the Bid must be sealed and marked "Bid on Fire Extinguisher Inspections" and be mailed to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054, by the time specified above when they will be opened publicly and read aloud.

The Town of Merrimack's Purchasing Policy is available on the Town's website:

<https://www.merrimacknh.gov/finance-department/pages/bid-opportunities>

a copy may be obtained by contacting the Purchasing Agent.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

For additional information contact Kelly Valluzzi, Purchasing Agent, at [kvalluzzi@merrimacknh.gov](mailto:kvalluzzi@merrimacknh.gov) or (603) 424-7075.



## TOWN OF MERRIMACK, NEW HAMPSHIRE

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**FINANCE DEPARTMENT**  
**6 Baboosic Lake Road**  
**Merrimack, NH 03054**

**Tel: 603-424-7075**  
**Fax: 603-424-0516**

### **BID SPECIFICATIONS FOR FIRE EXTINGUISHERS**

The Town has fire extinguishers at the following locations:

- Town Hall buildings, 6-8 Baboosic Lake Rd (15 extinguishers)
- Ambulance Garage, 6 Baboosic Lake Rd (4 extinguishers)
- Police Department, 31 Baboosic Lake Rd (7 extinguishers & vehicles)
- Library, 470 Daniel Webster Highway (12 extinguishers)
- John O’Leary Adult Community Center, 4 Church St (5 extinguishers)
- Transfer Station, 1 Fearon Rd (9 extinguishers)
- Highway Garage, 76 Turkey Hill Rd (13 extinguishers & trucks)
- Highway Garage, 80 Turkey Hill Rd.
- Waste Water Treatment Facility, 36 Mast Rd (54)
- Central Fire Station, 432 Daniel Webster Highway
- South Fire Station, Naticook Rd,
- Reeds Ferry Fire Station, Daniel Webster Highway
- Wasserman Park (6 buildings), 116 Naticook Rd:
  - Parks & Rec office (2)
  - Arts & Crafts Building (1)
  - Maintenance Shed (1)
  - Theater (4)
  - Function Hall (4)
  - Day Camp office (1)
- MYA (2 buildings), Daniel Webster Hwy (5 extinguishers)
- Bise Field (1 extinguisher)
- Veterans Park (2 extinguishers)

The successful vendor shall:

- Perform annual testing and charge and repair and tag as needed
- Perform all work per NFPA standards
- Supply a report of services provided for each extinguisher
- Leave a replacement extinguisher for any extinguisher that needs to be removed for servicing
- Replacement parts shall be new and of the same quality and brand name as that being replaced.  
Substitutions permitted with prior authorization from Department Head

Annual maintenance activities will be performed every 12 months, plus or minus 30 days. The extinguisher inspections were completed in July and August 2022 with the exception of the extinguishers at Wasserman Park that were completed in June 2023.



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**Tel: 603-424-7075**  
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**Bid Fire Extinguisher Inspections**  
**Bid Form**

***Due by 2:00PM on Monday, August 31, 2023***

*(The updated list and bid form will be sent to all attendees, after the mandatory walk through, Monday, August 24<sup>th</sup> at 10 AM)*

Fire extinguisher inspections according to the Town's bid:

Town Hall buildings, including Ambulance Garage	\$ _____
Police Department, including cars	\$ _____
John O'Leary Center	\$ _____
Transfer Station	\$ _____
Highway Garage, 2 separate buildings, including trucks	\$ _____
Waste Water Treatment Facility	\$ _____
Wasserman Park, 6 buildings,	\$ _____
Fire Department, 3 separate buildings	\$ _____
Library	\$ _____
MYA, Bise Field, Veterans Park	\$ _____
<b>Total:</b>	<b>\$ _____</b>

A price list for other services/parts is enclosed: yes \_\_\_\_\_ no \_\_\_\_\_

The above bid is provided in accordance with the Town's bid invitation dated July 13, 2023 except as indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Bidder Name:** \_\_\_\_\_

**List of References:**

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_