



Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · www.merrimacknh.gov

September 19, 2023

REQUEST FOR BID ROOF REPLACEMENT OF THE MAIN ENTRANCE VESTIBULE AND MAIN BUILDING AT THE JOHN O'LEARY ADULT COMMUNITY CENTER

Bids will be received by the Town of Merrimack until 1:00pm on Tuesday, October 3, 2023 to replace the roof over the main entrance vestibule (from the parking lot side) and main building, with the possibility of re-roofing the entire building including the addition if the budget allows, at the John O'Leary Adult Community Center located at 4 Church Street.

A **mandatory walkthrough** is scheduled for Monday, September 25, 2023 at 2:30 PM at the John O'Leary Adult Community Center. Photos of the existing roof are attached. Addendums, if made will be sent to those who participate in the walk-through. Addendums will also be available on the town website.

Work shall include:

- Tarp and protect siding as necessary
- Remove and properly dispose of existing shingles down to deck
- Re-nail any loose wood. If bad or rotten wood is discovered, it will be replaced for \$(TBD) per sheet including labor and material
- Warranty information shall be included
- Install granulated ice and water shield around perimeter, up to 6' to 8'.
- Install white new drip edge to the entire perimeter of the roof line
- Install Architectural Shingles – color Black
- Install starter strip plus shingles along all eaves and rakes along entire perimeter of the roof line
- Install Hip & Ridge shingles
- Install new ridge vent
- Clean up all job related debris, magnet yard and driveway for nails
- Provide a workmanship warranty
- Proof of Insurance (see requirements below for specific details)

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions.

Two copies of the proposal shall be submitted; including the Bid Form furnished herewith and shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, 6 Baboosic Lake Rd, Merrimack, NH 03054.

Bids shall include all associated costs of liability insurance, supervision, labor, materials, tools, and travel to complete the work. All work shall be performed in accordance with the NH State Building Code. The Town reserves the right to reject any or all proposals, to waive irregularities in the proposals, and to accept the proposal which best serves the interest of the Town.

The successful bidder will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The successful bidder must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The related award will be based on price, and bidder's experience and reputation. Since our evaluation may require discussions with former customers, bidders shall identify on the Bid Form three customers for whom comparable projects have been completed in the last five years.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Bids must be marked "Bid on Roof Replacement of the Main Entrance Vestibule and Main Building for the John O'Leary Adult Community Center" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

The Town of Merrimack's Purchasing Policy is available on the Town's website: http://www.merrimacknh.gov/town/departments/finance/bid_opportunities; a copy may be obtained by contacting the Purchasing Agent.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

For additional information contact Kelly Valluzzi Purchasing Agent, at kvalluzzi@merrimacknh.gov or (603) 424-7075.



TOWN OF MERRIMACK, NEW HAMPSHIRE

**FINANCE DEPARTMENT
6 Baboosic Lake Road
Merrimack, NH 03054**

**Tel: 603-424-7075
Fax: 603-424-0516**

**Bid Form
Roof Replacement of the Main Entrance Vestibule and Main Building
at the John O’Leary Adult Community Center**

Due by 1:00PM on Tuesday, October 3, 2023

Estimate #1 (see attached photo):

Roof Replacement of the main entrance vestibule (from the parking lot side) and main building at the John O’Leary Adult Community Center according to the Town’s Bid specifications:

\$ _____

Estimate #2 (see attached photo):

Entire building (estimate #1 plus addition) according to the Town’s Bid specifications:

\$ _____

Additional cost per replacement sheet of sheathing, if needed \$ _____ each

Warranty information is enclosed yes _____ no _____

Bidder attended mandatory walk-through yes _____ no _____

Work shall be completed within _____ days of receipt of related purchase order.

The above bid is provided in accordance with the Town’s bid invitation dated September 19, 2023 except as indicated below:

Bidder: _____

Street Address: _____

City, State, Zip Code: _____

Phone No: _____ Fax No: _____

Authorized Signature: _____

Printed Name: _____ Date: _____

E-Mail: _____

Bidder Signature: _____

List of References:

Project: _____
Company Name: _____
Street Address: _____
City, State, Zip Code: _____
Phone No: _____
Contact: _____

Project: _____
Company Name: _____
Street Address: _____
City, State, Zip Code: _____
Phone No: _____
Contact: _____

Project: _____
Company Name: _____
Street Address: _____
City, State, Zip Code: _____
Phone No: _____
Contact: _____