



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: June 18, 2015

Date of Meeting: June 25, 2015

Submitted by: Town Council Chair Nancy Harrington and Vice Chair Tom Mahon

Department:

Time Required: 10 minutes

Speakers:

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation/Retirement:

Public Hearing:

Old Business:

New Business:

Consent Agenda:

Nonpublic:

Other:

TITLE OF ITEM

Committee Appointments

DESCRIPTION OF ITEM

The Town Council to consider reappointing individuals to Town committees, pursuant to Charter Article 4-8.

REFERENCE (IF KNOWN)

RSA:

Warrant Article:

Charter Article: 4-8

Town Meeting:

Other:

N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

CONTACT INFORMATION

Name: Nancy Harrington

Address: 6 Baboosic Lake Road

Phone Number

Email Address: nharrington@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:

- F. RECOMMENDATIONS.** In accordance with State law, the Town Council will accept recommendations from the Planning Board for appointments to the Nashua Regional Planning Commission, and recommendations from the School Board, Merrimack High School student body, Merrimack Youth Association (hereinafter “MYA”), and the Senior Citizens Club for appointments to the Parks and Recreation Committee as provided by the Town Charter.
- G. ALTERNATE MEMBERS.** Alternate members are appointed to Committees to serve if a full member is unable to take his/her seat at a scheduled meeting. Alternate positions are an excellent method of allowing a resident to become familiar with the requirements of the Committee, and to gauge his/her ability to assume full membership. It also gives the Town Council an opportunity to assess the resident's qualifications to serve as a full member. All alternate members are encouraged to seek consideration for full membership when a vacancy exists.
- H. MEMBERS SEEKING APPOINTMENT TO MULTIPLE COMMITTEES.** Committee members will not be allowed to serve on more than two (2) committees whose members are appointed by the Town Council. Members of one committee who wish to serve on another committee must complete all steps for new members indicated in Section III below.

SECTION III - RECRUITMENT, SELECTION, APPOINTMENT CRITERIA AND INTERVIEW PROCEDURE FOR COMMITTEE MEMBERS.

A. INTERVIEW.

1. Appointment interviews are conducted in a public meeting in accord with this policy and RSA 91-A. Any resident interested in serving on a Committee for the first time must be interviewed by the Appointment Committee for that Committee.
2. Appointment interviews will be conducted for all members of the Merrimack Conservation Commission, Planning Board and Zoning Board of Adjustment.
3. For the remaining committees, at the discretion of the Appointment Committee, full members seeking re-appointment, or alternate members seeking re-appointment as an alternate or appointment as full members may not be required to interview. However, if multiple candidates present themselves and exceed the number of positions available, then, the Town Council may conduct interviews to identify the best applicant(s) for the position.

B. APPOINTMENT COMMITTEE.

1. The Chairman of the Town Council shall schedule the date, time and place of the interview for each applicant.
2. An Appointment Committee shall conduct the interview and be comprised of:
 - Chairman of the Town Council;
 - Vice-Chairman of the Town Council;
 - Town Council Representative to the Board, Committee or Commission; and

Becky Thompson

From: Bob Mc Cabe <bobmccabe@comcast.net>
Sent: Monday, June 08, 2015 2:04 PM
To: Becky Thompson
Subject: Reappointment to the Agricultural Commission

Dear Becky:

I am willing to accept reappointment to the Agricultural Commission if the Commission and Town Council so desires.

Thank you for your notification.

Bob McCabe

Becky Thompson

From: Kristin Wardner
Sent: Monday, June 15, 2015 10:34 AM
To: Becky Thompson
Subject: Bess Parks

Howdy. Bess Parks called. She said she emailed you to say that she was still interested in being a member of the Agricultural Commission but that she wasn't sure if the email went through. Can you email her to confirm at bess.parks@hhhc.org?

Thanks!

Kristin Wardner
Secretary, General Government
Town of Merrimack, NH
Phone: 603-424-2331; Fax: 603-424-0461
Email: kwardner@merrimacknh.gov

Becky Thompson

From: Agagnonwpn@aol.com
Sent: Tuesday, June 09, 2015 8:41 AM
To: Becky Thompson
Cc: bobmccabe@comcast.net
Subject: Agricultural Commission reappointment.

Good afternoon Becky:

I am willing to accept reappointment to the Agricultural Commission if the Commission and Town Council so desire.

Thank you for your notification.

Cc. Bob McCabe Chair.

Pete

Becky Thompson

From: Susan Lee <alchemy80@comcast.net>
Sent: Friday, June 19, 2015 12:19 PM
To: Becky Thompson
Subject: Re: EDCAC Membership

Hi Becky,

I do want to be reappointed to the EDCAC for another term. If I need to put together a formal letter requesting the appointment I'll get it to you sometime next week.

Have a wonderful Father's Day weekend.

Sue

From: "Becky Thompson" <bthompson@merrimacknh.gov>
To: "Susan Lee (comcast)" <alchemy80@comcast.net>
Sent: Thursday, June 18, 2015 10:29:44 AM
Subject: EDCAC Membership

Hi Sue,

I haven't heard back from you yet and I'm wondering if you're interested in being reappointed as a member on the EDCAC?

Thank you!

Becky Thompson
Executive Secretary
Town of Merrimack
6 Baboosic Lake Road
Merrimack, NH 03054
Phone: 603-424-2331
Fax: 603-424-0461

6/10/2015

Town of Merrimack
Becky Thompson
Attn: Committees
6 Baboosic Lake Road
Merrimack, NH 03054

Dear Ms. Thompson,

I would like to express my interest in remaining with the Merrimack Heritage Commission. My membership is expiring on June 30th but I would like to be considered for another term. I have immensely enjoyed my time on the council and would like to continue working toward preserving and presenting the town's history. I believe that the projects the commission is currently involved in are vital to the conservation of Merrimack's rich history. If you permit me, I would like to continue working with the commission to realize it's goals and ideas.

Please let me know if there is anything else that needs to be submitted along with this letter of interest. My phone number is 603-494-0813 and my email is newhallk@comcast.net

Thank you,

Kristen Newhall

Becky Thompson

From: Michelle Cushman <fuzzynu@hotmail.com>
Sent: Wednesday, June 17, 2015 12:44 PM
To: Becky Thompson
Subject: Reappointment to the Parks and Recreation Committee

Hi Becky,

Please except this letter as consideration to be reappointed on the Parks and Recreation Committee.
Let me know if you need anything else!

Thanks,

Michelle Cushman

Becky Thompson

Subject: FW: Park and Rec Term

From: healy0123 [mailto:healy0123@yahoo.com]
Sent: Friday, June 05, 2015 9:37 AM
To: Becky Thompson; Julie Poole
Subject: Park and Rec Term

Hi Becky,

Please continue my term and as I was just recently appointed last month for the Park and Rec. committee. Please let me know if you need anything else.

Thank you,

Julie Poole

----- Forwarded Message -----

From: Matthew Casparius <mcasparius@merrimacknh.gov>
To: Julie Poole <healy0123@yahoo.com>
Sent: Thursday, June 4, 2015 7:39 PM
Subject: message

Hi Julie

I got your message and I checked with Becky. You were appointed to fill a vacant seat and this June happened to be when it expired. Becky tried to get the Town Council to just automatically renew you for the next 3 year term, but they didn't for some reason. Its really just a formality as you will be renewed for a new term

She just asked that you send her an email basically stating that you would like to renew your term on the Parks & Recreation Committee since you were just appointed. As I said its really just a formality. You can send it by email to bthompson@merrimacknh.gov

Matt

Matthew Casparius C.P.R.E.

Director of Parks & Recreation

Town of Merrimack

603-882-1046

mcasparius@merrimacknh.gov

www.merrimackparksandrec.org



Becky Thompson

From: Jackie Flood <jackieflood@comcast.net>
Sent: Friday, June 05, 2015 12:12 PM
To: Becky Thompson
Subject: application

Town of Merrimack
Attention: Committees

I am interested in continuing to serve on the Town Center Committee. I have been the secretary for the group for about 2 years and am heading up the community outreach part of our mission, setting up at town events, handing out trail maps, explaining our ongoing trail and bridge work and encouraging people to use the parks and trails. I am currently coordinating an Art in the Park event with the Manchester Artists Association to take place at Abby Griffin Park on Sept. 26 to bring people into the Town Center to use the Park for an interesting and hopefully annual event.

Jackie Flood