



# TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

## MEETING INFORMATION

Date Submitted: September 3, 2015

Date of Meeting: September 10, 2015

Submitted by: Town Council Chair Nancy Harrington and Debra Huffman

Department:

Time Required: 15 minutes

Speakers:

Background Info. Supplied:

Yes:

No:

## CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

Recognition/Resignation/Retirement:

**Public Hearing:**

Old Business:

New Business:

Consent Agenda:

Nonpublic:

Other:

## TITLE OF ITEM

Liberty Utilities Proposal - Metering Station

## DESCRIPTION OF ITEM

Town Council to consider document related to the proposed metering station.

## REFERENCE (IF KNOWN)

RSA:

Warrant Article: \_\_\_\_\_

Charter Article:

Town Meeting: \_\_\_\_\_

Other:

N/A

## EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

Grant Requirements:

Easel:

Joint Meeting:

Special Seating:

Other:

Laptop:

None:

## CONTACT INFORMATION

Name:

Nancy Harrington

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

nharrington@merrimacknh.gov

## APPROVAL

Town Manager:

Yes

No:

Chair/Vice Chair:

Yes

No:

Hold for Meeting Date: \_\_\_\_\_