



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20**

days prior to the requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: December 3, 2015 Date of Meeting: December 17, 2015
 Submitted by: Kyle Fox Time Required: 10 Minutes
 Department: Public Works Background Info. Supplied: Yes No
 Speakers: Kyle Fox

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
<i>Public Hearing:</i>	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Road Acceptance of Pollard Road and Lexi Circle

DESCRIPTION OF ITEM

At the Planning Board meeting on December 1, 2015, per Subdivision Regulations Section 5.01.1(f) the Planning Board has released the performance bond in favor of the two year maintenance bond and recommended acceptance of Pollard Road and Lexi Circle by the Town Council. Acceptance of the road is conditioned upon receipt of the two year maintenance bond in the amount of \$107,574.40.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A:

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input checked="" type="checkbox"/>

CONTACT INFORMATION

Name:	Kyle Fox	Address:	Public Works
Phone Number:	424-5137	Email Address:	kfox@merrimacknh.gov

APPROVAL

Town Manager: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Chair/Vice Chair: Yes <input type="checkbox"/> No <input type="checkbox"/>
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TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

DATE: November 25, 2015
AT (OFFICE): Department of Public Works

FROM: Kyle Fox, P.E. *KF*
Deputy Director/Town Engineer

SUBJECT: Performance Bond Release for Wildwood Acres Subdivision

TO: Timothy Thompson,
Community Development Director

A final inspection of Pollard Road and Lexi Circle, part of the Wildwood Acres Subdivision, was performed by the Public Works Department on November 25, 2015. The right of way improvements are found to be in substantial accordance with the requirements of the Town of Merrimack. Pollard Road is a 1,286 LF roadway off of Amherst Road, ending in a cul-de-sac. Lexi Circle is a 550 LF roadway off of Pollard Road, ending in a cul-de-sac.

The Department recommends that, upon receipt of the two-year maintenance bond, that the performance bond for the project be released. The maintenance bond is to be in the amount of \$107,574.40 which is 10% of the original bond amount for the project.

The Department additionally recommends that the Planning Board recommend acceptance of Pollard Road and Lexi Circle by Town Council in accordance with Section 5.01.1 f of the Subdivision Regulations.

Should you have any questions please let me know,
Kyle

EC: James Taylor, Interim Public Works Director
Jillian Harris, Planning and Zoning Administrator
Xenia Simpson, Bond Manager
Robert Price, Assistant Planner
Lori Barrett, Operations Manager
John Tenhave, Northview Homes
File



Town of Merrimack, New Hampshire

Community Development Department

603 424-3531

6 Baboosic Lake Road

Fax 603 424-1408

Town Hall - Lower level - East Wing

www.merrimacknh.gov

Planning - Zoning - Economic Development - Conservation

RESULTS OF MERRIMACK PLANNING BOARD

TUESDAY, DECEMBER 1, 2015

Planning Board members present: Robert Best, Alastair Millns, Michael Redding, Lynn Christensen, Desirea Falt, Vincent Russo, and Alternates Nelson Disco and Jeff Sebring.

Planning Board member absent: Tom Mahon.

Staff present: Planning and Zoning Administrator Jillian Harris and Recording Secretary Zina Jordan.

1. Call to Order.

Robert Best called the meeting to order at 7:00 p.m.

2. Planning & Zoning Administrator's Report.

Discussion only.

- 3. John J. Flatley Company (applicant/owner) - Continued review for consideration of Final Approval of an application for a site plan to construct 240 multi-family residences, clubhouse, and associated parking and drainage improvements, per the requirements of the Flatley mixed-use Conditional Use Permit. The parcels are located at # 645, 673, 685, 703 and 707 D.W. Highway in the I-1 (Industrial), Aquifer Conservation and Wellhead Protection Districts. Tax Map 6E, Lots 003-01, 003-03, 003-04, 003-05 & 003-06. *This item is continued from the June 16, July 21, August 18, September 1, September 15, & November 3, 2015 Planning Board meetings.***

Applicant was represented by: Chad Branon, Civil Engineer, Fieldstone Land Consultants, PLLC.

At the applicant's request, the Board voted 6-0-0 to continue this item to December 15, 2015, at 6:00 p.m., in the Matthew Thornton Meeting Room, on a motion made by Lynn Christensen and seconded by Desirea Falt.

- 4. Energy North Group Inc. (applicant) and ENI Daniel Webster Highway, LLC. (owner) - Review for acceptance and consideration of a waiver of full site plan review for a building renovation and addition of a drive through service window to an existing fuel dispensing station/convenience store/truck stop. The parcel is located at 140 D.W. Highway in the I-1 (Industrial) and Aquifer Conservation Districts and 500 year Flood Hazard area. Tax Map 2D, Lot 007.**

Applicant was represented by: Christopher Tymula, MHF Design; Pat O'Connell, Energy North Group, Inc.; and Jonathan Halle, Warrenstreet Architects.

The Board voted 6-0-0 to accept the application for review, on a motion made by Desirea Falt and seconded by Lynn Christensen.

The Board voted 5-1-0 to waive Section 7.05(D)(19) of the Nonresidential Site Plan Review Regulations – Paved Pedestrian Way or Sidewalk; Section 7.03(C)(1) - Minimum Stacking Space Requirements; and full site plan review, on a motion made by Alastair Millns and seconded by Michael Redding. Vincent Russo voted in the negative.

There was no public comment.

The Board voted 5-1-0 to grant final approval, with conditions, on a motion made by Alastair Millns and seconded by Lynn Christensen. Vincent Russo voted in the negative.

5. Chad E. Branon, P.E. of Fieldstone Land Consultants, PLLC. for Brett W. Vaughn Revocable Trust (applicant/owner) - Pre-submission hearing for a conceptual subdivision of 12 residential lots located at 123 Wilson Hill Road in the R- 1 (Residential) District. Tax Map 4A, Lot 023.

Applicant was represented by: Chad E. Branon, Civil Engineer, Fieldstone Land Consultants, PLLC; and Brett Vaughn, 123 Wilson Hill Road.

Public comment was received from: Zack Klimas, 121 Wilson Hill Road; Karen Grimes, 117 Wilson Hill Road; David Huoppi, 115 Wilson Hill Road; Beth Bullerwell, 103 Wilson Hill Road; Amy Wood, 119 Wilson Hill Road; and John Eldridge, 101 Wilson Hill Road.

6. Discussion/possible action regarding other items of concern.

The Board voted 6-0-0 to release the performance bond and set a two-year maintenance bond of \$107,574.40 for Wildwood Acres Subdivision; and to recommend that Town Council accept Pollard Road and Lexi Circle, on a motion made by Alastair Millns and seconded by Desirea Falt.

7. Approval of Minutes – November 3, 2015.

The minutes of November 3, 2015, were approved as submitted, by a vote of 6-0-0, on a motion made by Lynn Christensen and seconded by Alastair Millns.

8. Adjourn.

The meeting adjourned at 10:18 p.m., by a vote of 6-0-0, on a motion made by Alastair Millns and seconded by Lynn Christensen.