



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information, 8 days prior** to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: April 21, 2016
Submitted by: Town Manager Eileen Cabanel
Department:
Speakers: PWD Director Kyle Fox

Date of Meeting: April 28, 2016

Time Required: 15 minutes
Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/ Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input checked="" type="checkbox"/>
New Business:	<input type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

TITLE OF ITEM

Merrimack Dog Park and Veterans Park Boat Ramp Update

DESCRIPTION OF ITEM

The Town Council to be presented with an update and details of the Merrimack Dog Park and the Veterans Park boat ramp.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	
Charter Article:	Town Meeting:	
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	Eileen Cabanel	Address:	6 Baboosic Lake Road
Phone Number:	424-2331	Email Address:	ecabanel@merrimacknh.gov

APPROVAL

Town Manager: Yes No: Chair/Vice Chair: Yes No:

Hold for Meeting Date: _____



TOWN OF MERRIMACK INTER-DEPARTMENT COMMUNICATION

DATE: April 22, 2016

AT (OFFICE): Department of Public Works

FROM: Kyle Fox, P.E. *KF*
Director

SUBJECT: Project Updates

TO: Eileen Cabanel
Town Manager

Veterans Park Boat Ramp

The Department of Public Works completed the preliminary design for the Veterans Park boat ramp in January. The wetland application for the project was submitted to NHDES on February 25. They accepted the materials on 2/29 and it is under technical review – they have 75 days to review the project which would be May 14. I presented the project to the Conservation Commission on March 7, 2016. The Commission chair emailed NHDES with their support of the project on March 9.

Once we receive approval and comments from DES, we will prepare the final contract documents and plans for bid. It is anticipated that the work would likely occur late summer/early fall when the demand for the use of the ramp is reduced.

Wasserman Park Dog Park

The dog park project is currently out to bid. The plan and specifications for the project can be found on the Town's purchasing website. Bids for the project will be opened on May 9, 2016 and it is anticipated that work on the project will be completed by June 30, 2016.

Should you have any questions please let me know,

Kyle

CC: File