



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: April 20, 2016
Submitted by: Matthew Casparius
Department: Parks & Recreation

Date of Meeting: May 12, 2016

Speakers: Matthew Casparius (if need be)

Time Required: 5 minutes

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input checked="" type="checkbox"/>

TITLE OF ITEM

Acceptance of donation to the Parks & Recreation Department

DESCRIPTION OF ITEM

The Merrimack Lions Club would like to donate \$600 to the Parks & Recreation Department and sponsor two free movie nights in the park this summer for the Merrimack community. This donation would be used to pay the movie licensing fees. There is no additional expense required and they become a free community event. Movie selection and date would be determined by the Parks & Recreation Director.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:
Charter Article:	Town Meeting:
Other:	N/A

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u>Matt Casparius</u>	Address	<u>116 Naticook Rd</u>
Phone Number	<u>882-1046</u>	Email Address	<u>mcasparius@merrimacknh.gov</u>

APPROVAL

Matthew Casparius

From: Michele Lehtinen <lehtinenmichele@gmail.com>
Sent: Wednesday, April 13, 2016 2:21 PM
To: Matthew Casparius
Cc: Art Cusato; Alan Hoye; Frank DiChiara; tricia.hanson; pppearsall; Ortega, Ani; Richard Lehtinen; John Richards; Michele Lehtinen
Subject: Donation by the Merrimack Lions Club

Good morning Matt:

The Board of Directors of the Merrimack Lions Club wishes to donate \$600 to allow the Parks and Rec Dept. present two additional movies this summer as part of your program.

I understand that you have to present this offer to the town council which meets in two week.

Looking forward to working with you on behalf of the Merrimack Lions Club.

Michele Lehtinen
Secretary