



TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION

Date Submitted: April 25, 2016
Submitted by: Matthew Casparius
Department: Parks & Recreation

Date of Meeting: May 12, 2016

Speakers: Matthew Casparius (if need be)

Time Required: 2 minutes

Background Info. Supplied: Yes: No:

CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:	<input type="checkbox"/>	Recognition/Resignation/Retirement:	<input type="checkbox"/>
Public Hearing:	<input type="checkbox"/>	Old Business:	<input type="checkbox"/>
New Business:	<input checked="" type="checkbox"/>	Consent Agenda:	<input type="checkbox"/>
Nonpublic:	<input type="checkbox"/>	Other:	<input checked="" type="checkbox"/>

TITLE OF ITEM

Donations to the Parks & Recreation Department Scholarship Fund

DESCRIPTION OF ITEM

Each year the Parks & Recreation Department receives donations from several Organizations to our Camp Scholarship Fund. With these funds, we work in collaboration with the Welfare Department and this scholarship fund allows low income Merrimack families the opportunity to go to Summer Camp. We have recently received a donation from American Camp Association in the amount of \$550.00 and a donation from the Merrimack Sno-Buds in the amount of \$200.00 and I would ask that the Town Council accept this donation to the Camp Scholarship Fund.

REFERENCE (IF KNOWN)

RSA:	Warrant Article:	
Charter Article:	Town Meeting:	
Other:	N/A	

EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:	<input type="checkbox"/>	Grant Requirements:	<input type="checkbox"/>
Easel:	<input type="checkbox"/>	Joint Meeting:	<input type="checkbox"/>
Special Seating:	<input type="checkbox"/>	Other:	<input type="checkbox"/>
Laptop:	<input type="checkbox"/>	None:	<input type="checkbox"/>

CONTACT INFORMATION

Name:	<u>Matt Casparius</u>	Address	<u>116 Naticook Rd</u>
Phone Number	<u>882-1046</u>	Email Address	<u>mcasparius@merrimacknh.gov</u>



Camp Participation Agreement 2016

Agreement made as of April 21, 2016 by and between the American Camp Association, New England of 80 Westview Street, Lexington, Massachusetts 02421 and Naticook Day Camp, 116 Naticook Road, Merrimack, NH, 03054 ("The Camp").

Whereas, ACA New England administers a charitable fund for the benefit of children to attend summer camp (the ACA New England Campership Fund) and the Camp wishes to utilize this Fund to defray a portion of its costs in providing goods and services for one or more of its campers, the parties agree as follows:

1. ACA New England will provide \$550 to the Camp from the Campership Fund, allocable to individual campers at the rate of 2 camperships at \$275 for day campers and camperships at \$600 for overnight campers for the 2016 summer camp season, subject to compliance by the Camp with the terms and conditions of this Agreement.
2. The Camp represents and warrants that:
 - A. It is accredited by and in good standing with the American Camp Association and is a member of ACA New England;
 - B. It is in full compliance with all applicable laws and regulations and will remain in compliance during the 2016 camp season; and
 - C. It will maintain for a period of not less than four years secure records concerning each camper's application for attendance, eligibility for financial assistance and actual attendance at the Camp during the 2016 summer camp season.
3. The Camp further agrees, as a condition of receiving reimbursement of costs from the Campership Fund, that, with respect to each camper for whom funds have been allocated:
 - A. Each camper's primary residence is in New England;
 - B. Each camper is enrolled in a public, parochial or private school or is home-schooled;
 - C. Each camper is eligible to receive subsidized school lunch under criteria established by USDA;
 - D. Each camper is from 6 to 16 years of age;
 - E. Each camper will attend camp for a minimum of two weeks;
 - F. Each camper will have submitted to the Camp an application form duly executed by a parent/guardian and the Camp Director, a financial eligibility form verified by the Camp and an essay or statement by the camper or parent describing why the camper would like to attend camp.
 - G. Both the Camp and the camper's family will have financially participated in supporting attendance by the camper at the Camp.
4. No later than September 16, 2016, the Camp shall transmit an invoice to ACA New England for each camper who has met the foregoing requirements together with copies of the camper's application which includes verification of financial status and school attendance, essay, proof of camp attendance and a thank you note from the camper or a family member.

5. The camp agrees to cooperate with ACA New England in promoting the Campership Fund program including, but not limited to, furnishing ACA New England with photographic images of campers participating in the program, any anecdotal stories of the camper's experience and communications by them. For this purpose, the Camp shall have first obtained any necessary parental permission.
6. Subject to the foregoing, ACA New England will reimburse the Camp the stated amount for each camper within six weeks of its receipt of the documentation required hereunder.
7. The Camp indemnifies ACA New England and ACA from and against any claim against them, their officers, directors, employees and volunteers, by the camper or his family which is related to the subject matter of this Agreement, whether or not ultimately deemed meritorious, including the defense thereof.

Please let ACA New England know immediately if you are unable to fulfill this Agreement so we can release the funds for other campers. Noncompliance may impact future funding.

Executed as an instrument under seal this April 21, 2016.

ACA New England

Naticook Day Camp



Bette Bussel, Executive Director

Duly Authorized Director