

The meeting was called to order at 6 PM by Paul Mondoux. Present in addition to Paul were members Adonis ElFakih, Curtis Conrad and John Sauter. Also present was Chuck Miller, the committee's liaison to the Town's IT department. Peter Albert was absent.

The meeting that was scheduled for January 9 did not take place due to lack of a quorum.

The minutes of the December 8 meeting were approved as presented.

We discussed the presentation that Paul will give to the Town Council on January 25. John will send Paul the text of the presentation he made in 2012. Items to present include the fact that many of the Technology Committee's recommendations have been implemented by Chuck as part of the day-to-day operation of Town Hall. Examples are key card access, putting backups in a fire proof safe instead of taking them home, and getting Chuck an assistant. Movement to free office software has been only partly successful, since the free equivalents of Microsoft Outlook do not support shared calendars or shared contacts.

Chuck described for the committee how he handles suspicious e-mail. John suggested that Chuck's attention to this security issue should be mentioned at the Town Council presentation.

Curtis suggested that it is time to do a more formal security assessment, which would require buy-in from the Town Council. The minutes of the December 8 meeting do not include the detailed financial information that Paul Micali presented to the committee, but there may be some room in the budget for a penetration test, perhaps by a small company who would have a lower fee than the large companies that do this work, or perhaps by a student as a project.

Paul had gotten a question about the need for a server in one of the fire stations. Chuck said that it was needed as backup in case the fibre breaks; users at the fire station will still be able to log in, using the local server, and access the Fire software. Chuck performs regular maintenance on that server remotely, which is why it has dust on it.

We decided that we don't need a pilot program, since we are already running OpenOffice on many computers.

Chuck described how he is informed of failed computers. Curtis mentioned to Chuck that there is free software called Observium that monitors the operational status of networked computers.

We discussed the usefulness of the Issues document, which has not been updated since August 2016. Curtis moved and Paul seconded the motion to retire the Issues document. The motion passed 4-0-0.

We discussed the next meeting of the committee. Paul felt that meetings should be more frequent, provides there is anything to discuss. We tentatively scheduled the next meeting for 6 PM on February 13, with a commitment to be made one week earlier so we can allocate a room and post the agenda.

There were no comments from the press or the public.

Adonis moved and Curt seconded the motion to adjourn. The motion passed 4-0-0. Paul adjourned the meeting at 7:09 PM.

Respectfully submitted,

John Sauter, secretary, Technology Committee