

Approved: October 18, 2013



**Trustees of Trust Funds
Meeting Minutes
Tuesday, September 20, 2013 at 8:30 AM
Conference Room, Merrimack Town Hall, East Wing**



The meeting was called to order at 8:45 a.m. Trustees present were Christensen and Wilkes. Also present was Tom Boland, the Deputy Finance Director for the Town of Merrimack.

The minutes of August 27, 2013 were approved as distributed.

Chris stated that he had not received any correspondence from the School District regarding their vote at the annual meeting to close three capital reserve funds. He will contact them again.

He will also contact the three governing bodies (Town, School and MVD) to determine interest in the Trustees attending one of their meetings, or hosting one or more of their representatives. This would occur around the one year mark of using Cambridge Trust as the CRF custodian.

Next, the Trustees discussed our cash positions. While the positions are not way out of line as a percent of total market value, some are a little high. If the markets continue to grow, this percentage will change. The dilemma is that we don't like having cash that earns nothing. Buying at the peak of the market is not good either.

While we are not enthusiastic about bonds in general, it was agreed to buy \$50-\$75,000 in a short term or other bond fund that has been price stable, such as TGMNX which pays a monthly dividend in the 5% range. For Fund C, it was agreed to buy \$50,000 in a dividend yielding ETF when there is a market pull back. No changes were planned for Fund D.

Fund B was discussed in light of the heavy weighting in utilities. In other funds we have sold individual holdings to bring weighting down to the 10% range as a weight within the particular fund. Although the holdings individually are not huge, the small size of Fund B makes the weight more apparent. It was agreed to sell XCEL and buy an equivalent amount of KMP.

No additional feedback from the audit has been received.

A request from the School District was received asking for reimbursement from the Watson Fund for the Lego Team registration fees, in the amount of \$963.00. This was approved for payment.

Meetings in October and November were scheduled for the 18th and 15th, respectively, both for our 8:30 a.m. Friday morning meeting time. No meeting is planned for December.

The meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Chris Christensen
Trustee Secretary/Treasurer