

THE HAROLD AND BARBARA WATSON PARK COMMITTEE

BY LAWS

March 3, 2011

I. Name

The name of this organization shall be the Harold and Barbara Watson Park Committee

II. Purpose and Goals

The purpose of the Committee shall be to act as an advisory committee to the Town Council to oversee the opening of the Park, the concept and design of the Park and to raise money to achieve these goals without additional local taxpayer money.

III. Membership

Membership shall be open to all residents of the Town of Merrimack, NH.

IV. Organization – Authority Granted:

This organization will function in accordance with the authority granted by the Merrimack Town Council's meeting of July 27, 2006.

A. A Watson family member, five appointees, two alternates to the appointees and a member of the Town Council will function as Members and Officers of the Committee; each appointee to have a term of 3 years.

B. Meetings will be held the first Wednesday of each month at a time and place determined by the Members

C. Officers as indicated below will be elected from the appointees at the annual June meeting, to serve for 1 year terms:

1. Chairman
2. Vice Chairman
3. Secretary
4. Treasurer
5. Member
6. Member
7. Member

D. No one person shall be vested to act for the committee without the approval and/or direction of the Officers and Members

E. Duties of Officers:

1. Chairperson shall be responsible for:

- a. Overall operations of the committee and subcommittees**
- b. Providing meeting agendas and moderating the meetings**
- c. Reporting to the Town Manager and Council**
- d. Appointing subcommittees**
- e. Act as a representative of the committee**
- f. Such other duties as deemed necessary**

2. Vice Chairperson shall:

- a. Preside at meetings in the absence of the chairperson**
- b. Accept such duties as the chairperson delegates.**

3. Secretary shall:

- a. Ensure meetings are advertised in accordance with established procedures of the Town of Merrimack and the State of New Hampshire.**
- b. Prepare minutes of all meetings.**
- c. Be responsible for correspondence and maintenance of reports and records of the organization.**

4. Treasurer shall:

- a. Assist Finance with records of monetary activity.**

5. Members shall assist in the above officers' duties and shall assume other duties as determined by the chairperson.

V. Interaction with other Town agencies:

A. The Harold and Barbara Watson Park Committee shall seek the advice of the Town Manager and coordinate with other agencies at his direction.

VI. The Harold and Barbara Watson Park Committee is a committee of the Town of Merrimack and as such is a nonprofit organization. If the Watson Park Committee is disbanded, funds raised but not expended shall be disbursed as directed by the Town Council.

VII. Amendments:

A. These by laws may be amended by a majority of a quorum of the officers and Members at any regularly scheduled meeting provided that proposed changes shall be submitted to the Council in writing and shall have been proposed and read at a previous regularly scheduled meeting of the committee.

VIII. Attendance:

A. Full time members and alternates shall attend all regular and special meetings called by the Chairperson at the time indicated. They shall review all

materials provided and be prepared to act on all agenda issues. If any member is unable to attend a meeting, he or she shall notify the Chairperson as far in advance of the meeting as possible.

B. If a fulltime or alternate member misses three (3) consecutive meetings without notice, this shall be evidence of non-interest. The Committee may vote to recommend to the Town Council that the member be removed from the Committee.

IX. Termination:

A The Town Council shall be responsible for the termination of the Harold and Barbara Watson Park Committee at such time as its functions have been fulfilled.

X. Quorum:

A. A quorum shall be at least four officers, Members and/or alternates.

XI. Action of the Committee: The Watson Park Committee shall take action by a vote of the majority of a quorum of officers and members.